



**LONDON BOROUGH OF ENFIELD**

**AGENDA FOR THE COUNCIL MEETING  
TO BE HELD ON WEDNESDAY, 21ST  
SEPTEMBER, 2011 AT 7.00 PM**

**THE WORSHIPFUL THE MAYOR  
AND COUNCILLORS OF THE  
LONDON BOROUGH OF ENFIELD**

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**My Ref:** Gov/JK

**Date:** 13 September 2011

Dear Councillor,

You are summoned to attend the meeting of the Council of the London Borough of Enfield to be held at the Civic Centre, Silver Street, Enfield on Wednesday, 21st September, 2011 at 7.00 pm for the purpose of transacting the business set out below.

Yours sincerely

*J.P.Austin*

Assistant Director, Corporate Governance

**1. ELECTION (IF REQUIRED) OF THE CHAIRMAN/DEPUTY CHAIRMAN OF THE MEETING**

**2. MAYOR'S CHAPLAIN TO GIVE A BLESSING**

The Mayor's Chaplain to give a blessing.

**3. MAYOR'S ANNOUNCEMENTS (IF ANY) IN CONNECTION WITH THE ORDINARY COUNCIL BUSINESS**

**4. MINUTES (Pages 1 - 16)**

To approve, as a correct record, the minutes of the Council meeting held on Wednesday 6 July 2011.

**5. APOLOGIES**

**6. DECLARATION OF INTERESTS (Pages 17 - 18)**

Members of the Council are invited to identify any personal or prejudicial interests relevant to items on the agenda. Please refer to the guidance note attached to the agenda.

**7. ANNUAL TREASURY MANAGEMENT OUTTURN REPORT 2010/11**  
(Pages 19 - 28)

To receive a report (No.95) from the Director of Finance, Resources and Customer Services reviewing the activities of the Council's Treasury Management function over the financial year ended 31 March 2011.

**8. ENFIELD JOINT STROKE STRATEGY 2011-2016** (Pages 29 - 38)

To receive a report (No.77) from the Director of Health, Housing & Adult Social Care seeking approval of the Enfield Joint Stroke Strategy 2011-2016.

The recommendations set out in the report are due to be considered at the Cabinet meeting on 14 September 2011. **(Key decision – reference number 3269)**

Please note that due to its overall size the full strategy document has not been attached to the report. A copy of the full strategy and supporting documents have been made available online, with copies also made available (for reference) in the Members' library and Group Offices. If required, additional copies can also be obtained by contacting James Kinsella (Governance Team).

**9. SCRUTINY ANNUAL WORK PROGRAMME 2011-12** (Pages 39 - 66)

To receive a report No.74) from the Director of Finance, Resources & Customer Services (setting out the annual programme of work for the Council's Scrutiny Panels. The annual programme has been agreed by Overview & Scrutiny Committee and is due to be considered by Cabinet (14 September 2011) for recommendation onto Council for adoption. **(Key decision – reference number 3366)**

**10. AUDIT COMMITTEE ANNUAL REPORT 2010-11** (Pages 67 - 78)

To receive the Audit Committee Annual Report detailing the work undertaken by the Council's Audit Committee over the 2010/11 municipal year.

The report was agreed at the Audit Committee meeting held on 7 July 2011.

**11. COUNCILLORS' QUESTION TIME (TIME ALLOWED - 30 MINUTES)**  
(Pages 79 - 106)

11.1 Urgent Questions (Part 4 - Paragraph 9.2.(b) of Constitution – Page 4-9)

With the permission of the Mayor, questions on urgent issues may be

tabled with the proviso of a subsequent written response if the issue requires research or is considered by the Mayor to be minor.

Please note that the Mayor will decide whether a question is urgent or not.

The definition of an urgent question is “An issue which could not reasonably have been foreseen or anticipated prior to the deadline for the submission of questions and which needs to be considered before the next meeting of the Council.”

Submission of urgent questions to Council requires the Member when submitting the question to specify why the issue could not have been reasonably foreseen prior to the deadline and why it has to be considered before the next meeting. A supplementary question is not permitted.

11.2 Councillors’ Questions (Part 4 – Paragraph 9.2(a) of Constitution – Page 4 - 8)

The fifty two questions and responses are attached to the agenda.

## 12. MOTIONS

The following motions have been submitted for consideration:

12.1 In the name of Councillor Headley

“This Council resolves to hold a public meeting to ascertain the true nature and extent of the problems suffered by the residents of Eastern Enfield with odour emitted by the Deephams Sewage Works. The Council resolves to hold this meeting at the earliest opportunity and before any further decisions are made or responses made by Enfield Council on the residents' behalf.”

12.2 In the name of Councillor Lamprecht

“The consultation on the future of Southgate Old Town Hall was held during August when many local residents were away on holiday. The Council therefore resolves to reopen the consultation on the future use of Southgate Old Town Hall and hold a public meeting to engage with residents in a constructive dialogue about the proposed use of this Civic amenity.”

12.3 In the name of Councillor Headley

"This Council applauds the response of the local police, the courts and Boris Johnson the Mayor for London to the recent riots and notes the actions the Council itself has already taken, in particular the publication of the Enfield Pledge.

The Council now resolves to put its words into action and therefore resolves

to set up a working group of all interested parties to examine the causes of riots, how the response of the council and the police can be improved and to look at what lessons we can learn and then to allocate appropriate resources and support and to implement appropriate policies to ensure we do not experience these difficulties again."

#### 12.4 In the name of Councillor Taylor

"Council notes:

1. The disturbances in Enfield and the action of the emergency services and Council during, and in the aftermath of, the disturbances.
2. The high level of community and business engagement since the disturbances.
3. The need for the best evidence based approach to ensure there are no repetitions of the disturbances.
4. The tremendous work of the Council staff in bringing normality back to Enfield.

Council welcomes:

1. The already agreed ESP review of youth issues bringing together a multi-agency approach.
2. The Respect for Enfield and resident support for Enfield.
3. The Parent Champions/Parent Engagement Panel launched last Saturday targeting hard to reach communities and young people tackling gang and knife crime.

Council agrees:

1. To establish a Member led review to examine the specific Enfield dimension. The review to be constituted of 4 Majority: 2 Minority Councillors.
2. To feed views into the National Inquiry established by the Government."

#### 12.5 In the name of Councillor McGowan

"This Council condemns the decision of the Secretary of State for Health to ignore the views of local residents and endorse the closure of vital services at Chase Farm Hospital.

This Council calls on the Leader of the Council to write in the strongest possible terms to the Secretary of State calling on him to reverse his decision and stand by pledges made by leading figures of the Conservative Party to Save Chase Farm. Council invites the Leader of the Opposition to co-sign the letter."

#### 12.6 In the name of Councillor Hamilton

"Enfield Council calls on the Mayor of London to think again about his

decision to make cuts to policing in London and in Enfield.

The number of police in London will fall by 1907 officers between 2010 and 2013/14. Enfield has already lost five experienced sergeants because of decisions taken by the Tory Mayor of London and hundreds of more sergeants have been forced to reapply for their own jobs

This Council calls on the Mayor of London to:

1. Reverse his decision to cut 1907 police officers in London over the next three years, an average of 50 for every London borough including Enfield.
2. Drop his plans to cut 300 sergeants from London's 630 Safer Neighbourhood teams.
3. Abandon his plans to force 600 London police sergeants to reapply for their own jobs."

**13. USE OF URGENCY PROCEDURES: MONITORING UPDATE** (Pages 107 - 110)

Council is asked to note the details provided of decisions taken under the Council's urgency procedure relating to the waiver of call-in and, where necessary, the Forward Plan along with the reasons for urgency. These decisions have been made in accordance with the urgency procedures set out in Paragraph 17.3 of Chapter 4.2 (Scrutiny) and Paragraph 16 of Chapter 4.6 (Access to Information) of the Council's Constitution.

**14. MEMBERSHIPS**

To confirm any changes to committee memberships. The following changes had been notified at the time of agenda dispatch:

- (a) To confirm the appointment of Mr Anthony Murphy as the Education Statutory Co-Optee nominated by the Catholic Diocesan on the following bodies:
  - Overview & Scrutiny Committee
  - Children & Young People Scrutiny Panel
  - Member Governor Forum

**15. NOMINATIONS TO OUTSIDE BODIES**

To confirm any changes to nominations to outside bodies. The following changes had been notified at the time of agenda dispatch:

- (a) London Borough of Enfield/Enfield Racial Equality Council: Councillor Anwar Chaudhury to replace Councillor Ingrid Cranfield.
- (b) London Councils Grants Committee: Councillor Christine Hamilton to be appointed as the Council's main representative with Councillor Andrew Stafford as deputy.

**16. CALLED IN DECISIONS**

None received.

**17. DATE OF NEXT MEETING**

The next meeting of the Council will be held on Wednesday 9 November 2011 at 7.00 p.m. at the Civic Centre.

**18. EXCLUSION OF THE PRESS AND PUBLIC**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting for the item of business listed on the part 2 of the agenda on the grounds that it involves the likely disclosure of exempt information as defined in those paragraphs of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).

(Please note there is no Part 2 Agenda).

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## COUNCIL - 6.7.2011

**MINUTES OF THE MEETING OF THE COUNCIL  
HELD ON WEDNESDAY, 6 JULY 2011****COUNCILLORS****PRESENT**

Christiana During (Mayor), Kate Anolue (Deputy Mayor), Jayne Buckland, Chaudhury Anwar MBE, Alan Barker, Ali Bakir, Caitriona Bearryman, Chris Bond, Yasemin Brett, Alev Cazimoglu, Bambos Charalambous, Yusuf Cicek, Christopher Cole, Andreas Constantinides, Ingrid Cranfield, Christopher Deacon, Dogan Delman, Marcus East, Patricia Ekechi, Achilleas Georgiou, Del Goddard, Jonas Hall, Christine Hamilton, Ahmet Hasan, Elaine Hayward, Robert Hayward, Denise Headley, Ertan Hurer, Tahsin Ibrahim, Chris Joannides, Eric Jukes, Jon Kaye, Nneka Keazor, Joanne Laban, Henry Lamprecht, Michael Lavender, Dino Lemonides, Derek Levy, Simon Maynard, Paul McCannah, Donald McGowan, Terence Neville OBE JP, Ayfer Orhan, Ahmet Oykenner, Daniel Pearce, Martin Prescott, Geoffrey Robinson, Michael Rye OBE, George Savva MBE, Toby Simon, Alan Sitkin, Edward Smith, Andrew Stafford, Doug Taylor, Glynis Vince, Ozzie Uzoanya, Tom Waterhouse, Lionel Zetter and Ann Zinkin

**ABSENT**

Chris Murphy, Anne-Marie Pearce and Rohini Simbodyal

**1****ELECTION (IF REQUIRED) OF THE CHAIRMAN/DEPUTY CHAIRMAN OF THE MEETING**

This was not required.

**2****MAYOR'S CHAPLAIN TO GIVE A BLESSING**

The Mayor's Chaplain, Father Andrew read a prayer.

**3****MAYOR'S ANNOUNCEMENTS (IF ANY) IN CONNECTION WITH THE ORDINARY COUNCIL BUSINESS**

The Mayor made the following announcements:

- She thanked Father Andrew for offering the prayers.
- At Capel Manor she had hosted the Mayor's Day, also attending the fiftieth anniversary celebrations for both the Enfield Talking Newspaper and the Ruth Winston Centre.
- She had welcomed members of the royal family to the borough, presented awards, visited schools, community groups and recently

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joined the community in a march to raise awareness against knife and gun crime.

- Following a visit by the Mayor, Durants School had won £60,000 in the ITV Peoples' Jubilee Millions show. This money will be used to build a sensory garden at the school which would enhance the quality of life of autistic children and their families.
- Recently the Deputy Mayor Kate Anolue attended the London Company Programme Innovation Awards: Latymer School won 2 awards for their innovative solution to the problem of tangled earphones.
- The Mayor's Charity Fun Run will take place on 11 September 2011. She asked that if members were taking part or knew someone else who was, that they were supported with sponsorship for the mayor's charity appeal or other worthy causes.
- On the 15 September there will be a Fund Raising dinner at the Karpasiana Restaurant. Tickets cost £35. All are invited to dine with the Mayor. Rhoda Aldridge or George Savva were selling tickets.
- On Sunday 2 October the Mayor will attend a Harvest Festival & Civic Service at St Matthews Church, South Street at 10am. Invitations would be issued in September and the Mayor hoped that people would join her.
- The Mayor asked members to stand for one minutes silence in memory of Molly Stanbridge, a former Freeman of the Borough who had died recently. During her life Molly belonged to a number of organisations, both political and non political which expressed her views on the importance of social justice and the rights of individuals, particularly those who were disadvantaged. She would be fondly remembered by all who knew her. The Council then rose to observe the minutes silence.
- The Mayor reminded members that, as the public gallery was closed, the meeting was being streamed live for the public, via a video link in the conference room. John Austin (Assistant Director Corporate Governance) made a brief statement to explain the reason for the closure of the public gallery, which had been agreed pending structural works to renew the safety barriers at the front of the gallery. The closure had been based on advice received from the police and Council's Facilities Management and Health & Safety teams.

**4**

**MINUTES**

**AGREED** that the minutes of the Council meeting held on 4 May 2011 be confirmed and signed as a correct record

**5**

**APOLOGIES**

Apologies for absence were received from Councillors Anne Marie Pearce, Rohini Simbodyal & Chris Murphy. Apologies for lateness were received from Councillors Bambous Charalambous, Yusef Cicek, Christopher Cole, Chris Deacon, Martin Prescott and Ann Zinkin.

**6**

**DECLARATION OF INTERESTS**

Councillor Ayfer Orhan declared a personal interest in Item 7 – Opposition Business: School Places & Education Provision as an employee of the Young Peoples Learning Agency.

Councillor Joanne Laban declared a personal interest in the following items:

- (a) Item 7 – Opposition Business: School Places & Education Provision as her brother (Mathew Laban) was chair of governors at the Woodpecker Free School.
- (b) Item 13 - Councillors Questions (No.27 relating to the chair of Enfield Homes) as her brother (Mathew Laban) was referred to within the response.

**7**

**CHANGE IN THE ORDER OF BUSINESS**

Councillor Brett moved and Councillor Lamprecht seconded a proposal to change the order of business on the agenda under paragraph 2.2 (page 4-5) of the Council's Procedure Rules to enable the meeting to take item 14.2 as the next item of business.

This was agreed by the Council.

**8**

**MOTIONS**

Before this item was considered, the Assistant Director Corporate Governance provided the following advice relating to the involvement of members of the London Borough of Enfield's Planning Committee in the debate. Any planning application relating to the Pinkham Way site would be a matter for the London Borough of Haringey's Planning Committee to determine. Whilst the London Borough of Enfield's Planning Committee would be invited to submit views on the application, as part of the usual planning process, it was not felt this would create any issues relating to predetermination and therefore preclude its members from participating in the debate on the motion.

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Councillor Lavender moved and Councillor Neville seconded the following motion:

“Enfield Council resolves to

- (i) object to the identification of Pinkham Way as a suitable site for waste recycling, treatment and related uses in the North London Waste Plan’ and
- (ii) call upon Haringey Council to apply rigorously the sequential test advocated in the North London Waste Plan in order to reject any planning application for waste uses on the Pinkham Way site.”

During the debate Councillor Goddard moved and Councillor Bond seconded the following amendment:

“1. Enfield Council recognises:

- 1.1 The Mayor’s London Plan waste targets for self sufficiency and the Mayors emerging draft replacement London Plan’s aspirations for regional self sufficiency for waste management.
  - 1.2 That a decision was taken in 2009 to include Pinkham Way in the NLWP.
  - 1.3 That Councillor Neville, then Enfield Council’s Cabinet member for Environment and the Street Scene chaired the NLWP.
  - 1.4 That a decision was taken by the NLWA to buy Pinkham Way from Barnet Council in 2009.
  - 1.5 That in 2009, when the decision was taken to buy Pinkham Way from Barnet Council, Councillor Lavender, then Deputy Leader of Enfield Council and Vice-chair of NLWA, and Councillor Hurer, then a Cabinet member of Enfield Council, represented Enfield Council on the NLWA.
  - 1.6 That in May 2010, there was a change of administration in Enfield, from Conservative to Labour, and its nominations to the NLWP and the NLWA changed.
2. This Council further recognises that Enfield and its residents have borne the responsibility of managing more than their share of waste arising from the seven authorities that make up the NLWA. Therefore, this Council believes that there should be no increase in the management of waste at the Edmonton Eco-Park or elsewhere in the London borough of Enfield.
  3. Therefore, this Council calls upon the Leader of the Council and the Leader of the Opposition to write to the Leader of Barnet Council that

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Barnet Council should withdraw its proposal to park its refuse vehicles at Pinkham Way.

4. This Council believes that the outline planning application to Haringey Council for Pinkham Way should not be determined before the outcome of the Examination In Public of the NLWP.
5. That the Leader of the Council should write to the Leader of Haringey Council with the full text of this motion.”

Following a lengthy debate Councillor Goddard moved and Councillor Bond seconded that the amended motion be put to the vote. This was agreed with the following result

For: 32  
Against: 25

The amendment was then put to the vote and agreed as the substantive motion with the following result.

For: 32  
Against: 25

Councillor Bond then moved and Councillor Goddard seconded that the motion, as amended, be put to the vote. This was agreed with the following result:

For: 32  
Against: 25

The substantive motion was then put to the vote and agreed with the following result:

For: 32  
Against: 25

**9  
OPPOSITION BUSINESS - SCHOOL PLACES & EDUCATION PROVISION**

Councillor Kaye introduced the issues paper prepared by the Conservative Group, highlighting that in his view schools were failing the current generation of pupils, who were leaving education lacking the skills and work ethic employers required. Whilst recognising that Enfield had seven Academies, the Opposition Business Paper was looking for the Council to more proactively embrace Government policy relating to the creation of academy and free schools.

Whilst also appreciating the pressure to address the demand for pupil places, concerns were highlighted at the decision to locate a new partnership school within vacant retail premises on Fore Street, Edmonton. These concerns

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related to design of the building, the potential impact on the sibling link and as it was not felt to be the best environment for education. In addition concerns were also highlighted in relation to the decision to expand Worcesters School, which had not been identified as a proposal within the revised Pupil Places Strategy agreed by Cabinet in November 2010. The Opposition Group felt there was a need to examine more practical alternatives and increase the level of consultation regarding the development of additional school places.

Councillor Orhan, Cabinet Member for Children and Young People, responded on behalf of the majority group. Welcoming the debate on this issue she advised that the one of the Administration's highest priorities was to ensure a place was available in a good school for every child in the borough. The revised primary school places strategy was being implemented with a secondary school strategy due out in autumn 2011. Whilst the number of school places had been increased, the current government had limited the funding available. At the same time demand for places was increasing, with an external assessment of projected demand highlighting the need to adopt a more flexible approach to the way these places were planned and provided. Further demand was also likely to be generated as a result of the Government's proposed changes to Housing Benefit regulations and social welfare reforms. Despite significant reductions to the education budget by Central Government it had still been possible to provide additional high quality pupil places using innovative solutions (such as the vacant retail premises on Fore Street) situated close to children's homes. Despite being subject to call-in, it was important to note that this decision was subsequently confirmed by Overview & Scrutiny Committee with members supporting the overall strategy.

The tension between the need to create additional pupil places and management of other related issues such as design, traffic and parking had been fully recognised along with the need to look for innovative solutions to address these concerns and ensure full consultation.

The cross party scrutiny review of the primary pupil places strategy undertaken by members of the Children & Young People Scrutiny Panel was also very much welcomed and it was hoped that work on implementation of the strategy would continue, supported by both groups on the Council.

Following a debate, Councillor Kaye summed up on behalf of the Conservative Group by highlighting:

1. support for the free school agenda, as a means of addressing the need for additional pupil places, which it was felt the Council should be looking to fully embrace.
2. the need to focus on standards as well as buildings, in terms of education provision.
3. that the Conservative Group was not objecting to the proposed expansion or development of partner schools agreed in relation to St George's Roman Catholic, Prince of Wales or Houndsfield schools but

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did have ongoing concerns about the use of a vacant retail unit on Fore Street for the provision of a partner school and at the proposed expansion of Worcesters School.

4. the proposal to explore alternative premises and sites within the Council's ownership that could be more suitably used for school provision as well as ensuring:
  - full consultation before future proposals were made for school expansion or partner schools;
  - the development of clear management arrangements for partner schools;
  - that traffic management issues were fully addressed prior to any proposal for a school expansion or partner school development;
  - compliance, in terms of any school expansion or partner school development with "standards for school premises" guidance issued from the DFEE; and
  - that any proposal for school expansion or partner school development fully addressed security arrangements for users of the new school facility, particularly if the site chosen was remote from the partner school and not within the boundaries of an existing school site

In response to the debate and recommendations made within the Opposition Business paper, Councillor Orhan highlighted that:

1. whilst the Council was working in partnership with the new free schools, this approach could not be relied upon as the only means of meeting the projected level of demand for pupil places.
2. as part of its ongoing strategy the Council would continue to explore all available options in terms of potential sites for educational provision. Neither Millfield House or Southgate Town Hall were considered as appropriate.
3. the Administration remained fully committed to consultation.
4. work was already being undertaken, involving headteachers, in planning and developing management arrangements for the successful implementation of partner schools.
5. the need to consider how traffic management issues could be addressed had already been recognised.
6. although in the process of being amended the "standards for school premises" guidance would be considered. An assurance was also provided that proper security arrangements would be employed at all expanded or partner school sites.
7. the proposals relating to St George's Roman Catholic, Prince of Wales or Houndsfield schools were now in the process of being implemented.

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In order to move forward Councillor Orhan urged all members of the Council to support the ongoing development and implementation of the Pupil Places Strategy and hoped that members from both groups on the Council could work together in order to deliver a high quality of education for the benefit of all children across the borough.

With the agreement of both Groups no vote was taken on the outcome of this item.

**10  
CHANGE IN THE ORDER OF BUSINESS**

Councillor Brett then moved and Councillor Waterhouse seconded a proposal to change the order of business on the agenda under paragraph 2.2 (page 4-5) of the council's procedure rules to enable the meeting to take Item 11 as the next item of business..

This was agreed by the Council.

**11  
STANDARDS COMMITTEE ANNUAL REPORT 2010/11**

Lawrence Greenberg Independent member and Chair of the Standards Committee, moved and Councillor Simon seconded the eighth annual report of the London Borough of Enfield's Standards Committee 2010/11.

In moving the report Lawrence Greenberg highlighted:

1. the varied work of the Committee and number of changes to the standards framework being considered, focussed around the Localism Bill currently going through Parliament. Once agreed, the Committee would need to consider how these changes were implemented.
2. the work undertaken by the independent members in attending various meetings of the Council in order to raise the profile of the Committee.
3. that whilst it was possible to resolve most complaints informally, involving the Monitoring Officer and Party Groups, there had been one formal complaint dealt with during 2010/11 and another two to date during 2011/12. It was hoped that the support of both Groups in resolving these issues informally would continue over the next and future years.
4. his thanks to all members and officers involved in supporting the Committee for their contributions over the year.

Councillor Simon thanked the Independent members of the Standards Committee for their effort and work over the last year.



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**AGREED** to endorse the 2010/11 Annual Report from the Standards Committee.

**12**

**CHANGE IN ORDER OF BUSINESS**

Councillor Taylor then moved and Councillor Georgiou seconded a proposal to change the order of business on the agenda under paragraph 2.2 (page 4-5) of the council's procedure rules to enable the meeting to take Item 13.1 as the next item of business.

This was agreed by the Council.

**13**

**COUNCILLORS' QUESTION TIME - URGENT QUESTION**

NOTED that the following urgent question had been received and accepted by the Mayor in accordance with the criteria set out in the constitution.

From Councillor Uzoanya to Councillor Oykener, Cabinet Member for Housing.

"Given the leaked document (Observer newspaper 3 July 2011) from the Department for Communities and Local Government (DCLG) which clearly states that up to as many as 40,000 families are threatened with homelessness as a result of the government's welfare reforms, can Councillor Oykener please explain the potential impact these reforms will have on Enfield.

Can Councillor Oykener also indicate whether he would be willing to write to the Secretary of State for Work and Pensions (DWP) to inform him of the impact his reforms are already having on the borough and to advise him of the best course of action to mitigate the further difficulties that will undoubtedly arise if the policy is not immediately halted."

The following response was provided from Councillor Oykener, Cabinet Member for Housing:

"The leaked letter highlights the same real concerns that both myself and this Administration have previously raised in other responses to consultation on housing changes this year. I am also pleased to see that the Minister agrees with me in revealing the truth about the Government's welfare reform.

I have recently attended the Housing Conference, where I heard Grant Shapps, as the Housing Minister, speak. He maintained that all was well with the proposed reform, but behind the scenes it would appear this is not the case – the letter says it all.

The letter says that 20,000 families will be made homeless as a result of Housing Benefit changes and the movement of families out from central

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London. The Opposition have claimed I have been scaremongering on this, but in addition the letter highlights that 23,000 families will not be housed because Housing Associations cannot afford to build family sized homes.

By my calculation that is over 40,000 families whose lives will be ruined. Instead of saving money the coalition Government's own estimates say this will cost more.

I expect the impact of the changes in Enfield to be as follows:

- (a) Paragraph 3 of the letter highlights the impact of the changes in relation to additional costs on Councils through increased homelessness and use of temporary accommodation as well as the assessment of additional Housing Benefit/ Local Housing Allowance claims. The impact on Enfield's services includes:
  - an increase in households moving out of inner London to outer London boroughs where rents are cheaper. This will place additional burdens on school places, social and welfare services;
  - more rent arrears, debt and acute poverty and then more homelessness;
  - an increase in levels of overcrowding leading to a detrimental impact on children's educational attainment and life chances;
- (b) Enfield, along with other London Councils receives a Homelessness Grant from Government to tackle and prevent homelessness. Last year Enfield received extra government grant to fund homelessness prevention services aimed at mitigating the impact of the changes but Inner London Councils got more than us. The result of this was that these authorities still ended up placing their homeless into Enfield.
- (c) Paragraph 5 of the letter highlights that an extra 20,000 households are likely to be placed in Temporary Accommodation as a result of the overall benefit cap. The impact on Enfield's services includes:
  - Revenue & Benefits monitor claims, including new claims monthly. Enfield has the second highest private tenant case load in London and the seventh highest in the country. The benefit caseload is at its highest in Enfield with 31,822 claims including 16,422 claims from private tenants;
  - Enfield is showing signs of inward migration. In March 2011 30% of new claims were made by residents moving into Enfield. A further increase in benefit caseload is expected as a result.
- (d) Paragraph 6 of the letter contains a statement that the changes should have been handled differently with the example of child benefit not being assessed in the overall benefit cap calculation. The Department of Work and Pensions have, however, rejected Eric Pickles proposal and said that child benefit will be taken into account in the calculation from 2013. What does this say about support for families?

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The Government should feel really ashamed of these proposals and I can confirm that I will, as requested, be writing to the Secretary of State for Work and Pensions (DWP).”

**14**

**ENFIELD JOINT DEMENTIA STRATEGY 2011-2016**

Councillor McGowan moved and Councillor Brett seconded the report (No.235) of the Director of Health, Housing and Adult Social Care seeking approval to the Enfield Joint Dementia Strategy 2011-2016.

**NOTED**

1. The thanks to officers from both NHS Enfield and the Council for their work in preparing the joint strategy.
2. The aim of the strategy, setting out how Enfield would develop and deliver health and social care services to better meet the needs of people with dementia and their carers over the next 5 years (2011-2016). The strategy outlined 11 key strategic objectives that had been developed following consultation with local stakeholders. The objectives were aligned to the National Dementia Strategy.
3. The projected increase for demand in dementia services in Enfield as a result of a predicted 44% increase in those with late onset dementia by 2030.
4. The concerns highlighted during the debate in relation to the additional expenditure identified as required jointly across the NHS and Council.
5. An implementation plan, including indicative resource implications, had been developed for delivery of the strategy with many of the commissioning intentions identified as cost neutral, to be delivered through either:
  - a. reprioritised activity;
  - b. more efficient use of existing resources;
  - c. developing partnerships with primary care services and funding provided
6. Where implementation of the strategy required additional resources, these would need to be addressed through the Council's annual budget setting process.
7. The recommendations set out in the report had been endorsed by Cabinet on 27 April 2011.

**AGREED**

- (1) To note the contents of the report.
- (2) To approve the Enfield Joint Dementia Strategy 2011-16

**15**

**COUNCIL PROCEDURE RULE 8 - DURATION OF COUNCIL MEETING**

NOTED in accordance with Council Procedure Rule 8 (page 4-7 – Part 4), the Mayor advised the Council that the time available for the meeting had now

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elapsed and the remaining items of business would be dealt with in accordance with the expedited procedure.

The remaining items of business were then considered without debate.

**16**

**ENFIELD JOINT INTERMEDIATE CARE AND RE-ABLEMENT STRATEGY 2011-2014**

RECEIVED the report (No.236) from the Director of Health, Housing and Adult Social Care, seeking approval to the Enfield Joint Intermediate Care and Re-ablement Strategy 2011-14).

NOTED the recommendations set out in the report had been endorsed by Cabinet on 27 April 2011:

**AGREED**

- (1) To note the contents of the report
- (2) To approve the Enfield Joint Intermediate Care and Re-ablement Strategy 2011-12.

**17**

**SCRUTINY ANNUAL REPORT 2010/11**

RECEIVED the report (No.26) from the Head of Scrutiny & Outreach presenting the Scrutiny Annual Report, which detailed the work undertaken by the Council's Scrutiny function over the 2010/11 municipal year.

NOTED the Annual Report had been agreed by the Overview and Scrutiny Committee on 28 April 2011.

**AGREED**

- (1) To endorse the Scrutiny Annual Report for 2010/11, for publication.
- (2) To note the areas identified as future challenges for the scrutiny function, within the Annual Report.

**18**

**AMENDMENT TO AUDIT COMMITTEE TERMS OF REFERENCE: ESTABLISHMENT OF REMUNERATION SUB COMMITTEE**

RECEIVED an amendment to the terms of reference for the Audit Committee setting out proposals for establishing a Remuneration Sub Committee with the following terms of reference:

NOTED

**COUNCIL - 6.7.2011**

1. The Sub-Committee would be responsible for making recommendations to the Cabinet, and Council if appropriate, on strategic pay and remuneration issues relating to staff in posts graded Assistant Director, Director and Chief Executive, plus other salary scales with similar levels of remuneration e.g. some Soulbury scales.
2. The remit of the Sub-Committee would include consideration of all elements of the Council's senior management remuneration package, including:
  - a. levels of consolidated/fixed salaries;
  - b. elements of variable non consolidated salary payments;
  - c. any additional pay or non pay benefits that could be considered as part of the total remuneration package;
  - d. processes for determining the pay progression of staff;
  - e. termination payments packages;
  - f. parameters and process for appointing senior interim or agency staff
3. The remit would not extend to consideration of the level of remuneration of individual members of staff (within the context of the agreed policy) as these would be covered by individual contracts of employment.
4. The Sub-Committee would meet as and when required to:
  - a. determine whether there was any requirement for a formal review on the relevant pay and remuneration markets;
  - b. where necessary, commission relevant research data analysis;
  - c. review any corporate remuneration issues arising out of the Council's pay progression policies and practices;
  - d. consider any proposals made by Central Government in respect of the pay and remuneration of senior managers.

**AGREED** the following amendment to the Terms of Reference for the Audit Committee relating to the establishment of a Remuneration Sub Committee:

The addition under the Terms of Reference covering "Other issues" of the following - To oversee, through the Remuneration Sub Committee, strategic pay and remuneration issues relating to senior management.

**19**

**COUNCILLORS' QUESTION TIME (TIME ALLOWED - 30 MINUTES)**

NOTED the thirty seven questions on the Council's agenda which had received a written reply from the relevant Cabinet Member or Scrutiny Panel Chair.

**20**

**MOTIONS**

The motions set out below lapsed due to lack of time:

1. In the name of Councillor Taylor

**COUNCIL - 6.7.2011**

“Council notes the flip flopping of the Secretary of State on bin collections and the u turns on selling off forests and health service reforms. Given the instability of the coalition, internal splits on virtually every policy, the lack of robust Government policy thinking, a summer of public discontent and the legal challenges to Government, can the Council be confident about National direction?”

Council instructs the Cabinet Policy Sub Committee to not only look at the impact of new Government policy but also the likelihood of Government to be able to implement any of it”

2. In the name of Councillor Headley

“The Enfield Conservative Group deplores the decision of the Enfield Labour run Council not to support option 3.34 of the Draft National Policy on Waste Water, which if implemented would have resulted in the removal of the Deephams Sewage Treatment works from the Montagu Road area of Edmonton and which blights the lives of residents in the east of Edmonton.”

**21**

**MEMBERSHIPS**

**AGREED** the following changes to committee memberships

- (1) Crime, Safety and Strong Communities Scrutiny Panel - Councillor Bakir to replace Councillor Ibrahim.
- (2) Standards Committee - Councillor Cranfield to replace Councillor Brett.

**22**

**NOMINATIONS TO OUTSIDE BODIES**

**AGREED** the following changes to representation on outside bodies:

- (1) Newlon Housing Association - Councillor Bakir to fill vacancy.
- (2) Joint Health Overview and Scrutiny Panel for the North Central London sector - Councillors Cazimoglu and Pearce to be appointed as the Council’s representatives, as recommended by the Health & Wellbeing Scrutiny Panel on 25 May 2011.

**23**

**CALLED IN DECISIONS**

None received.

**24**

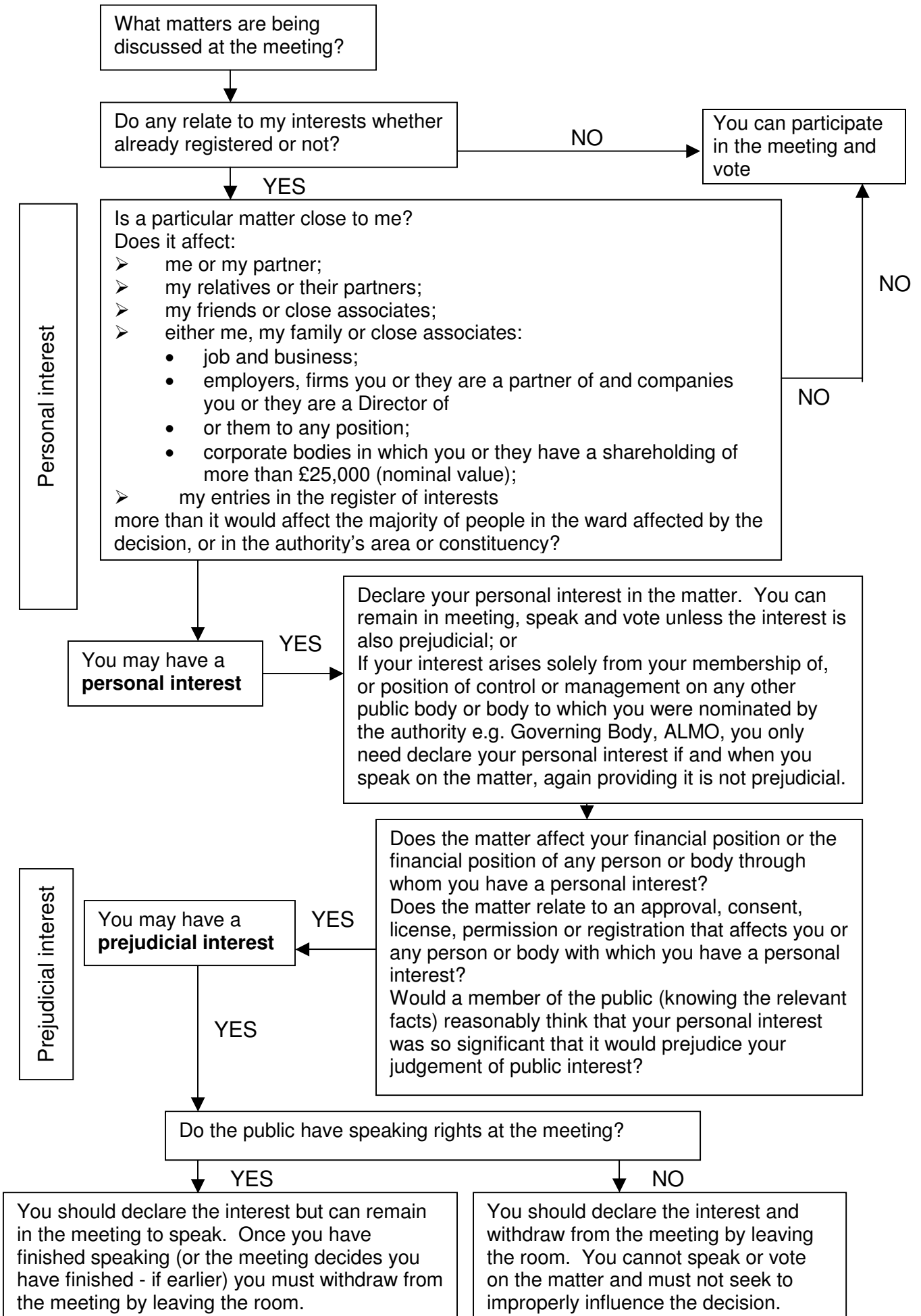
**DATE OF NEXT MEETING**

NOTED that the next meeting of the Council would be held on 21 September 2011 at 7.00pm at the Civic Centre.

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**DECLARING INTERESTS FLOWCHART - QUESTIONS TO ASK YOURSELF**



**Note:** If in any doubt about a potential interest, members are asked to seek advice from Democratic Services in advance of the meeting.

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MUNICIPAL YEAR 2011/2012 REPORT NO. **95****MEETING TITLE AND DATE:**

Council

21st September 2011

**REPORT OF:**Director of Finance, Resources  
& Customer Services**Contact officer and telephone no:**

Paul Reddaway,

DDI: 020 8379 4730 or ext. 4730

e-mail: [paul.reddaway@enfield.gov.uk](mailto:paul.reddaway@enfield.gov.uk)

<b>Agenda – Part: 1</b>	<b>Item: 7</b>
<b>Subject:</b> <b>ANNUAL TREASURY MANAGEMENT OUTTURN REPORT 2010/11</b>	
<b>Wards: All</b>	
<b>Cabinet Member consulted: Cllr. A. Stafford</b>	

**1. EXECUTIVE SUMMARY**

1.1 This report reviews the activities of the Council's Treasury Management function over the financial year ended 31 March 2011.

1.2 The key points of the report are highlighted below:

		<b>See section:</b>
<b>Debt Outstanding at year end</b>	<ul style="list-style-type: none"> <li>Debt Outstanding reduced to £218m from £220m.</li> </ul>	<b>6</b>
<b>Interest on new borrowing in year</b>	<ul style="list-style-type: none"> <li>No new external borrowing during the year. All capital borrowing financed by internal resources.</li> </ul>	<b>7</b>
<b>Average interest on total debt outstanding</b>	<ul style="list-style-type: none"> <li>Unchanged at 5.51%</li> </ul>	<b>7</b>
<b>Debt Re-scheduling</b>	<ul style="list-style-type: none"> <li>None undertaken</li> </ul>	<b>9</b>
<b>Interest earned on investments</b>	<ul style="list-style-type: none"> <li>Outperformed the 7 day bank rate by 0.45%</li> </ul>	<b>11</b>
<b>Net Borrowing</b>	<ul style="list-style-type: none"> <li>Net borrowing (difference between total debt &amp; investments): £146 million. An increase of £49m. The Council adopted the strategy of using its investment balances to finance capital expenditure instead of borrowing externally.</li> </ul>	<b>11</b>

## **2. RECOMMENDATIONS**

- 2.1 The Council is recommended to accept the Treasury Outturn report. .

## **3. BACKGROUND**

- 3.1 The Council adopted the CIPFA Revised Treasury Management Code of Practice and approved the annual Treasury Management Policy Statement in February 2010.
- 3.2 The statement requires the Director of Finance Resources & Customer Services to report on the preceding year's treasury management activities. In accordance with best practice, the Director's report includes information about borrowing levels and costs, as well as the impact of the cash flow management arrangements on the Council's financial position.

## **4. NATIONAL CONTEXT**

- 4.1 At the time of determining the strategy for 2010/11, interest rates were expected to remain low in response to the state of the UK economy. Spending cuts and tax increases seemed inevitable post the General Election if the government had a clear majority. The markets had, at the time, viewed a hung parliament as potentially disruptive particularly if combined with a failure to articulate a credible plan to bring down government borrowing. The outlook for growth was uncertain due to consumers and corporates trimming their spending and financial institutions exercising restraint in new lending.
- 4.2 During the year the economy's two headline indicators moved in opposite directions – growth was very low whilst inflation increased significantly. The economy grew by just 1.3% in calendar year 2010; the forecast for 2011 was revised down to 1.7% by the Office of Budget Responsibility in March. Higher commodity, energy and food prices and the increase in VAT to 20% pushed the February 2011 annual inflation figure up to 4.4%. The Bank Rate was held at 0.5% as the economy grappled with uneven growth and the austerity measures set out in the Comprehensive Spending Review. Significant cuts were made to public expenditure, in particular local government funding.
- 4.3 The credit crisis migrated from banks to European sovereigns. The ratings of Ireland and Portugal were downgraded to the 'triple-B' category whilst the rating of Greece was downgraded to sub-investment grade. The sovereign rating of Spain was also downgraded but remained in the 'double-A' category. The results from the EU Bank Stress Tests, co-ordinated by the Committee of European Banking Supervisors, highlighted that only 7 out of the 91 institutions failed the 'adverse scenario' tests. The tests were a helpful step forward, but there were doubts if they were far-reaching or demanding enough. The main UK banks' (Barclays, HSBC, Lloyds and RBS) Tier 1 ratios all remained above 9% under both the 'benchmark scenario' and the 'adverse scenario' stress tests.

## 5. THE HERITABLE BANK IMPAIRMENT

- 5.1 Heritable Bank (a UK financial institution) went into administration on 7<sup>th</sup> October 2008 as a direct result of its Icelandic parent Landbanki bank failing. The Authority held a £5 million deposit. This investment was made on 9<sup>th</sup> January 2008 for 364 days.
- 5.2 Since that date the Council has been vigorously chasing recovery of our funds and has lodged claims with the Heritable Bank administrator. Since this time the Authority has received regular distributions as set out below.

<b>Table 1: Dividends on Heritable Bank</b>	<b>Pence in the pound</b>	<b>£000s</b>
Dividend paid on 28 July 2009	16.30	839
Dividend paid on 16 Dec 2009	12.66	659
Dividend paid on 30 March 2010	6.19	322
Dividend paid on 16 July 2010	6.27	326
Dividend paid on 18 October 2010	4.14	215
Dividend paid on 14 January 2011	4.71	246
<b>Total received to 31<sup>st</sup> March 2011</b>	<b>50.27</b>	<b>2,607</b>

- 5.3 In April 2011 the Authority received a further dividend of £325k (6.27p) and a further payment in July £211k (4.05p) taking the total recovered to £3.144m (62%). A further dividend is due in October 2011.
- 5.4 The Administrator has recently increased his projection of the return of capital up to 90% by the end of 2012. This is very encouraging given the continuing difficult market conditions. Nevertheless, the Council will pursue all avenues to ensure the full deposit and interest are recovered.

## 6 BORROWING IN 2010/11

- 6.1 No new debt was taken out during the year as set out in table 2. In fact long term debt reduced when a £5 million PWLB loan matured in March 2011.
- 6.2

<b>Table 2: Movement in year</b>	<b>Debt 1 April 2010</b>	<b>Debt Repaid</b>	<b>New Debt Raised</b>	<b>Debt 31 March 2011</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Temporary Borrowing	-	8,700	11,500	2,800
	-	<b>8,700</b>	<b>11,500</b>	<b>2,800</b>
Public Work Loan Board loans (PWLB)	190,34	5,000		185,347
Commercial Loan	30,000			30,000
	<b>220,347</b>	<b>5,000</b>	-	<b>215,347</b>
<b>Total Debt Outstanding</b>	<b>220,347</b>	<b>13,700</b>	<b>11,500</b>	<b>218,147</b>

- 6.3 There were two main reasons why no new long term borrowing was undertaken.
- Firstly, the large differential between long term fixed borrowing and the interest rate in short term investments meant the 'cost of carry' would have been approximately 4%.

- Secondly, using the Council's own resources to finance the 2010/11 programme has meant that investments have fallen. Hence the level of risk of counterpart default has been reduced.

6.4 Temporary borrowing was undertaken to at the end of March for liquidity purposes. All funds were repaid on 1<sup>st</sup> April 2011. The interest of the loan was 0.6%.

## 7. INTEREST ON TOTAL DEBT OUTSTANDING

7.1 The average rate paid on total external debt was 5.51% in 2010/11 .

7.2 Table 3 shows the interest paid (i.e. the cost of borrowing) by the Council during the year:

<b>Table 3: Cost of Borrowing</b>	<b>2010/11</b>	<b>2009/10</b>
	<b>£000</b>	<b>£000</b>
Public Work Loan Board loans (PWLB)	9,992	10,005
Commercial Loans	2,143	2,143
<b>Total Interest on Debt</b>	<b>12,135</b>	<b>12,148</b>
Short Term Loans	-	-
<b>Total interest paid</b>	<b>12,135</b>	<b>12,148</b>
Interest Premiums	355	410
<b>Total Cost of Debt</b>	<b>12,490</b>	<b>12,372</b>
<b>Cost Attributed to the HRA</b>	3,642	2,934
<b>Cost Attributed to General Fund</b>	8,848	9,438
	<b>12,490</b>	<b>12,372</b>

7.3 Due to the additional funding received for Affordable Homes, the HRA proportion of total borrowing has increased during 2010/11.

## 8. DEBT MATURITY STRUCTURE

8.1 The Council has 28 loans spread over 48 years with the average maturity being 38 years. This maturity profile allows the Council to spread the risk of high interest rates when debt matures in any one year.

8.2 Table 4 shows the maturity structure of Enfield's long-term debt and the average prevailing interest rates.

<b>Table 4: Profile Maturing Debt</b>	<b>Debt Outstanding as at 31 March 2011</b>	<b>Average Interest Rate</b>	<b>Debt Outstanding as at 31 March 2010</b>	<b>Average Interest Rate</b>
<b>Years</b>	<b>£000</b>	<b>%</b>	<b>£000</b>	<b>%</b>
Under 1 year	-		5,000	3.89
1-5	-		-	-
5-10	30,000	7.14	30,000	7.14
10-15	1,000	15.12	1,000	15.12
15-25	20,070	5.00	20,070	5.00
25-40	62,757	5.38	47,757	4.49
40-45	85,520	5.35	85,520	5.15
45-50	16,000	4.40	31,000	5.39
	<b>215,347</b>	<b>5.51</b>	<b>220,347</b>	<b>5.51</b>

## **9. DEBT RESTRUCTURING**

- 9.1 Debt restructuring normally involves prematurely replacing existing debt (at a premium or discount) with new loans in order to secure net savings in interest payable or a smoother maturity profile. Restructuring can involve the conversion of fixed rate interest loans to variable rate loans and vice versa.
- 9.2 No debt restructuring was undertaken during the year. We will continue to actively seek opportunities to re-structure debt over 2011/12.

## **10. TREASURY MANAGEMENT PRUDENTIAL INDICATORS: 2010/11**

- 10.1 Throughout 2010/11 total loan debt was kept within the limits approved by the Council at its meeting in February 2010 against an authorised limit of £440 million and an operating limit of £340 million. The authorised limit (as defined by the Prudential Code) was set at £440 million as a precaution against the failure, for whatever reason, to receive a source of income e.g. Council Tax. In the unlikely event of this happening, the Council would need to borrow on a temporary basis to cover the shortfall in cash receipts. In practice it is the operating limit by which the Council monitors its borrowing; any significant breach must be reported to Council.
- 10.2 The Council held no variable interest rate debt during 2010/11. The Council's Prudential Code however does allow for up to 25% of the debt to be held in variable interest rate debt.
- 10.3 The Prudential code allows up to 15% of its debt to mature in one year (£33 million). This limit was not breached.

## **11. INVESTMENTS**

- 11.1 The Council manages its investments arising from cash flow activities in-house and invests within the institutions listed in the Authority's approved lending list. It can invests for a range of periods, from overnight to up to 364 days on the Authority's cash flow, the limits set out in the Prudential Code and the interest rates on offer. The Council also acts as the treasury manager for the 79 Enfield schools within the HSBC banking scheme. The Council produces a three year cash flow model (based on daily transactions) which projects the cash flow movements of the Council linked into the Council's medium term financial plan. This allows the Treasury Management team to make more informed decisions on borrowing and lending.
- 11.2 In 2010/11 the Council received £0.8 million in interest on money lent out to the money markets, see table 5.

<b>Table 5: Interest Receipts</b>	<b>2010/11 £000</b>	<b>2009/10 £000</b>
Total Interest Receipts	764	2,606
Interest paid to HRA	(111)	(89)
Interest paid to Enfield Homes	(13)	(23)
Section 106 Applications	(21)	(19)
Pension Fund	-	(59)
Other Funds	(41)	(33)
<b>Total Interest to General Fund</b>	<b>578</b>	<b>2,383</b>

11.3 11.4 Table 6 shows the maturity structure of Enfield's investments and the prevailing interest rates. The Authority continues to adopt a very prudent approach and in September 2011 extended the maximum maturity period to 364 days but deposits are still restricted to a number of highly rated banks. The position at 31<sup>st</sup> March is set out in Appendix 1.

<b>Table 6: Maturing Investments</b>	<b>Investments as at 31 March 2011</b>	<b>No of Deals</b>	<b>Investments as at 31 March 2010</b>	<b>No of Deals</b>
<b>Months</b>			<b>£000</b>	
On demand	-	-	44,150	3
Within 1 month	7,500	1	20,000	4
Within 3 Months	5,000	1	10,000	2
Within 6 Months	5,000	1	-	
Within 9 Months	12,500	2	-	
Within 12 Months	-	-	-	
Over 12 Months	-	-	-	
	<b>30,000</b>	<b>5</b>	<b>74,150</b>	<b>9</b>

11.4 The Treasury Management team achieved an average interest rate of 0.89%, out-performing the benchmark (Inter-Bank 7-day lending rate 0.45%). This was achieved by adopting an active treasury policy and changing the investment strategy during the year to allow deposits up to 364 days (Approved by Council in September 2010).

11.5 The average short term rate of interest earned (based on the 7 day Interbank rate) was 0.46%. Enfield's average interest rate 0.89%. The benchmarking exercise also showed the cost of the treasury team to be in the lowest quartile, demonstrating Enfield to be very cost effective.

11.6 The Council's net borrowing increased in 2010/11 as Table 7 demonstrates. The increase on net borrowing reflects the fact that the Authority took the decision to fund the 2010/11 capital programme internally which meant that the level of investments have fallen while external borrowing has actually fallen. The strategy of using internal borrowing to finance the 2010/11 capital programme saved the Council approximately £1.5 million in the year. However, the cash reserves are now at a low level and therefore, cannot be used to finance capital expenditure. Future capital expenditure will need to be financed from borrowing, which will create pressure on the revenue budget.



<b>Table 7: Trend in Net Borrowing</b>	<b>2007/08</b>	<b>2008/09</b>	<b>2009/10</b>	<b>2010/11</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Total Borrowing	242,043	220,347	220,347	218,347
Total Investments	(178,500)	(123,100)	(74,150)	(30,000)
<b>Net Borrowing</b>	<b>63,543</b>	<b>97,247</b>	<b>146,197</b>	<b>188,347</b>
<b>Annual increase in borrowing</b>		<b>33,704</b>	<b>48,950</b>	<b>42,150</b>

11.7 Through careful cash management control (i.e. the ability to accurately predict the daily out/in flows of cash) the Treasury Management team have limited overdraft costs in the year to less than £1,000.

### **13. ALTERNATIVE OPTIONS CONSIDERED**

13.1 None. This report is required to comply with the Council's Treasury Management Policy statement, agreed by Council in February 2003.

### **14. REASONS FOR RECOMMENDATIONS**

14.1 To inform the Council of Treasury Management performance in the financial year 2010/11.

### **15. COMMENTS OF THE DIRECTOR OF FINANCE RESOURCES & CUSTOMER SERVICES**

#### **15.1 Financial Implications**

Financial implications are set out in the body of the report.

#### **15.2 Legal Implications**

The Council has a statutory duty to ensure the proper administration of its financial affairs and a fiduciary duty to tax payers to use and account for public monies in accordance with proper practices.

The Statement has been prepared in accordance with the CIPFA Code of Practice.

#### **15.3 Key Risks**

Extending the maximum period of deposits will increase the level of risk of default. This fact must be considered against backdrop that investments will still be restricted to countries with a sovereign rating of AAA and that deposits will be made only with financial institutions with a high credit rating.

### **16. IMPACT ON COUNCIL PRIORITIES**

**16.1 Fairness for All**

Effective financial management provides the basis for the Council to achieve its priorities and objectives. This report explains a key part of effective financial management and the progress that has been made during the year.

**16.2 Growth and Sustainability**

Effective financial management provides the basis for the Council to achieve its priorities and objectives. This report explains a key part of effective financial management and the progress that has been made during the year.

**16.3 Strong Communities**

Effective financial management provides the basis for the Council to achieve its priorities and objectives. This report explains a key part of effective financial management and the progress that has been made during the year.

**17. PERFORMANCE MANAGEMENT IMPLICATIONS**

- 17.1** The report provides clear evidence of sound financial management, efficient use of resources, promotion of income generation and adherence to Best Value and good performance management.

Background Papers:

*Treasury Management Strategy & Policy Report 2010/11*  
*2010/11 CIPFA benchmarking club*

**APPENDIX 1: INVESTMENTS OUTSTANDING AT 31<sup>ST</sup> MARCH 2011**

Bank	Amount lent (£)	Interest rate	Maturity Date
LLOYDS BANK PLC	7,500,000	1.210%	May 10 2011
BARCLAYS BANK PLC	5,000,000	1.100%	June 3, 2011
BARCLAYS BANK PLC	5,000,000	1.447%	September 27, 2011
LLOYDS BANK PLC	7,500,000	1.900%	October 18, 2011
LLOYDS BANK PLC	<u>5,000,000</u>	1.950%	December 2, 2011
Total	<u>30,000,000</u>		

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**MUNICIPAL YEAR 2011/2012 REPORT NO. 77****MEETING TITLE AND DATE:**

Cabinet  
14 September 2011  
Council  
21 September 2011

**REPORT OF:**

Ray James - Director of  
Health, Housing and Adult  
Social Care

<b>Agenda – Part 1</b>	<b>Item: 8</b>
<b>Subject: Enfield Joint Stroke Strategy 2011 - 2016</b>	
<b>Wards: ALL</b>	
<b>Cabinet Member consulted:</b>	
<b>Councillor Don McGowan</b>	

Contact officer and telephone number:

Bindi Nagra – Joint Chief Commissioning Officer

E mail: [Bindi.nagra@enfield.gov.uk](mailto:Bindi.nagra@enfield.gov.uk)

Tel: 0208 379 4512

**1. EXECUTIVE SUMMARY**

- 1.1 This report proposes the agreement of a 5 year Enfield Stroke Strategy jointly with NHS Enfield. The full strategy and supporting documents are available online and in the Members' library and Group Offices.
- 1.2 Every year in Enfield, it is estimated that approximately 550 people have a stroke, and some 20-30% of these people die within the first month. Stroke is the third largest cause of death in England and the single largest cause of adult disability. Approximately 1,470 people in Enfield live with moderate to severe disability as a result of stroke.
- 1.3 There is a significant life expectancy gap between the deprived and more affluent areas in Enfield and there is evidence that this gap is widening. Circulatory diseases (which include stroke) are the biggest causes of the life expectancy gap, accounting for 26% of the male life expectancy gap and 29% of the female life expectancy gap.
- 1.4 The Enfield Joint Stroke Strategy sets out how health and social care commissioners will work together over the next 5 years (2011 -16) to improve the range and quality of local stroke services; address health inequalities related to stroke; improve awareness of stroke and Transient Ischaemic Attack (TIA) symptoms; and reduce the prevalence of stroke.
- 1.5 The Strategy has been prepared and been subject to a 3 month period of consultation with key stakeholders and the general public. The

strategy has been endorsed by the Stroke Implementation Team which includes representation from people who have experienced a stroke, carers, Public Health, Primary Care, Acute Sector, NHS Commissioning, Adult Social Care, and the Voluntary and Community Sector.

- 1.6 In June 2010 the PCT and Council were asked by the Care Quality Commission to complete a review of stroke services. The review, published in January 2011, found Enfield to be one of the PCT areas that is 'least well' performing' in the country and highlighted a number of key areas for improvement. The strategy sets out how we plan to respond to the review findings.
- 1.7 Implementation of the strategy will require an investment of £536,500 in year 1 and £591,500 in year 2 which will be funded from social care grant, reablement monies and NHS social care grant. From year 3 funding for ongoing service provision will be met from health efficiency savings.

## **2. RECOMMENDATIONS**

2.1 Cabinet is asked to:

- i) note the contents of this report; and
- ii) approve the Enfield Joint Stroke Strategy 2011-16 and associated implementation plan.

## **3. BACKGROUND**

The Joint Stroke Strategy has been developed as a local response to the National Stroke Strategy (2007). The strategy addresses a number of shared priorities that are identified in Enfield's Joint Strategic Needs Assessment, including inequalities, long term conditions, healthy lifestyles, and access to health and wellbeing information. It also links to a number of other strategies including the Health and Wellbeing Strategy, Local Area Agreement, and other joint commissioning strategies for Dementia, End of Life Care, Intermediate Care and Re-ablement, Carers, and the Voluntary and Community Sector framework.

The strategy aims to ensure resources are used efficiently and effectively, to improve the quality and range of service provision, reduce inequalities and

reduce the prevalence of stroke. It provides a robust framework for a more integrated approach to the delivery of health and social care services.

### **3.1 Care Quality Commission Review**

In June 2010 the PCT and Council were asked by the Care Quality Commission (CQC) to complete a review of stroke services. The review covered all health and social care services that provide care and support to people who have had a stroke and their carers and looked specifically at:

- Acute care in hospital, after the initial 'hyper-acute' stage;
- how people who have had a stroke are discharged from hospital;
- whether they have access to rehabilitation in hospital and in the community; and
- what ongoing care and support they receive.

The review collected data from local health services and councils and also used some data already collected by government. The CQC also asked people who had had a stroke and carers what they thought about the information given to people when they leave hospital. The review found Enfield to be one of the PCT areas that is 'least well' performing' in the country and highlighted a number of key areas for improvement. The Joint Stroke Strategy summarises the findings of this review and sets out how we will address the review findings.

Significant progress has been made over the past year in addressing the findings of the CQC stroke review. The majority of issues that were raised in the CQC review had already been identified during the process of developing the strategy and it was considered important to begin to address these immediately. Where appropriate, the actions taken to respond to the CQC review have been incorporated in the strategy and its associated implementation plan.

### **3.2 Consultation**

Formal public consultation on the draft stroke strategy was undertaken over a 3 month period from 1 March to 20 May 2011. A total of 148 responses were received. In addition, verbal feedback was received at several live consultation events.

A summary of submissions received in response to the consultation is available online and in the member's library. This document describes the consultation process, summarises the submissions, and sets out the Council and NHS Enfield response to the comments and suggestions that were received.

### **3.3 Funding**

It is difficult to accurately quantify the annual cost stroke to the NHS and Council however estimates have been made at a national level. King's College, London and the London School of Economics and Political Science undertook a 'burden of illness' analysis to calculate the direct and indirect costs of stroke to the health services and the economy more widely. They calculated that stroke results in total costs of £7 billion a year nationally. Total annual direct care (diagnosis, inpatient care, outpatient care, drugs and community care) accounts for approximately 40% of this total; informal care for 35%; and the indirect costs for approximately 25%.

The following table summarises what we know about 2011/12 direct stroke costs in Enfield.

Service	Provider	Approximate Cost 2010/11
<b>NHS Funded</b>		
Hyper Acute Stroke Units	University College London Hospital & Northwick Park Hospital	£43,352 (April-October 10/11)
Acute Stroke Units	<ul style="list-style-type: none"> <li>• North Middlesex University Hospital</li> <li>• Barnet Hospital</li> <li>• Barts and the London NSH Trust</li> <li>• University College London Hospital</li> <li>• Royal Free Hampstead Hospital</li> </ul>	£806,251 (April-October 10/11)
TIA Clinics	<ul style="list-style-type: none"> <li>• Barnet and Chase Farm Hospital</li> <li>• North Middlesex Hospital</li> <li>• Royal Free Hospital</li> <li>• University College Hospital</li> </ul>	£172,300
Inpatient rehabilitation	<ul style="list-style-type: none"> <li>• Chase Farm Hospital</li> <li>• St Ann's Hospital (Haringey)</li> <li>• Potters Bar Community Hospital</li> </ul>	£1.7 million
<sup>1</sup> Community rehabilitation	Enfield Community Services	£400,000
<b>Council Funded</b>		
Social care	Enfield Council	£2.2 million <sup>2</sup>
Social Stroke Support Club & respite service	Total Healthcare and Stroke Action	£21,000

<sup>1</sup> This health service is being funded by reablement monies in 2011/12 and 2012/13. From 2013/14 it will be funded by health and the costs will be met through planned efficiency savings.

<sup>2</sup> Total cost of social care services accessed by stroke survivors



Stroke Navigator	Stroke Association	£40,000 (From July 2011)
Stroke Social Support Co-ordinator	Stroke Action	£25,000 (From August 2011)
Life Roles Facilitator	Attend	£25,000 (From August 2011)
Train the trainer – aphasia communication skills	Connect	£15,000 (From September 2011)
Strategy implementation project management support	Enfield PCT	£30,000

An implementation plan with indicative resource implications for implementing this strategy over the next 3 years has been developed and is available online and in the member's library. The total cost of implementation in year 1 (2011/12) is £559,568 to fund the following services which are included in the table above:

- Community Rehabilitation
- Stroke Navigator
- Stroke Social Support Co-ordinator
- Life Roles Facilitator
- Train the trainer – aphasia communication skills
- Strategy implementation project management support

Funding has been sourced from re-ablement budgets, NHS Social Care funding and stroke grant which allow service improvements to be delivered without additional costs to the Council.

Many of the commissioning intentions set out in the strategy are cost neutral and will be delivered through reprioritised activity and more efficient use of existing resources. Some of the costs of implementation will be met through a developing partnership with primary care services.

### 3.4 Enfield Joint Stroke Strategy 2011-16.

The strategy sets out 9 strategic objectives which are aligned with the national stroke strategy (2007) and respond to the findings of the CQC review. Each of the strategic objectives has a number of associated commissioning intentions designed to improve stroke services, reduce the prevalence of stroke and address inequalities. These are summarised below:

#### STRATEGIC OBJECTIVES:

<u>Priority</u>	<u>Rational</u>
1. Increase public and professional awareness of	The sooner somebody who is having a stroke gets urgent medical attention, the better their

stroke symptoms	<p>chances of a good recovery.</p> <p>Rapid diagnosis of TIA (mini-stroke) allows urgent steps to be taken to reduce the risk of having a stroke.</p>
2. Reduce the prevalence of stroke and the prevalence of major stroke in people who have had a TIA or minor stroke.	Healthy lifestyles and management of specific risk factors reduce the risk of an initial stroke and the risk of a subsequent stroke.
3. Increase involvement of service users and carers in the planning, development and delivery of services.	Involving service users and carers in the planning and delivery of services will improve the quality of current services and lead to better outcomes.
4. Improve stroke unit quality	<p>Stroke unit care is the single biggest factor that can improve a person's outcomes following a stroke.</p> <p>The evidence is overwhelming that stroke units reduce death and increase the number of independent and non-institutionalised individuals.</p>
5. Improve access to comprehensive rehabilitation and community services	<p>Specialist co-ordinated rehabilitation, started early after stroke and provided with sufficient intensity, reduces mortality and long-term disability.</p> <p>The limited provision of community rehabilitation services has been identified as a key gap by stakeholders during development of this strategy.</p>
6. Enable stroke survivors to fully participate in the community.	Assistance to overcome physical, communication and psychological barriers to engage and participate in community activities helps people to lead more autonomous lives and move on after stroke.
7. Stroke survivors receive care from staff with the skills, competence and experience appropriate to their needs	Sufficient staff with the appropriate levels of knowledge, skill and experience is essential to the success of the Strategy.

8. Ensure Continuous Service improvement	The new vision for stroke care demands services working together in networks, looking across all aspects of the care pathway.
9. Improve End of Life Care	<p>Many people who die as a direct result of stroke will do so with impaired communication and/or cognitive skills.</p> <p>A number of local care homes have been identified as having high emergency admission rates to hospital.</p> <p>Of the total number of people who died in Enfield over the period 2007 – 2009, 68% died in hospital.</p>

#### **4. ALTERNATIVE OPTIONS CONSIDERED**

4.1 The Strategy sets out the case for change and the rationale for the priorities chosen and supported by local stakeholders. It proposes an approach to commissioning Stroke Services that is consistent with national policy drivers and is in line with existing Council and NHS Enfield strategies.

#### **5. REASONS FOR RECOMMENDATIONS**

5.1 The strategy is intended to meet the government's key objectives for the delivery of services to meet the needs of people with stroke and ensure that the best possible services are provided for our residents in Enfield for the next five years.

#### **6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS**

##### **6.1 Financial Implications**

Based on the projected costs included in the implementation plan (available online and in the member's library):

- The expenditure against LBE resources in Year 1 will be £536,500, Year 2 £591,500 and Year 3 £0k.
- Funding in Year 1 for the service will be met from the existing base budget for Stroke care (£96k), one off stroke grant project carry forwards from 2010/11 (£129k) and re-ablement monies received and carried forward from 2010/11 (£312k)
- Funding in year 2 of the project will be met from Stroke care base budget (£96k), re-ablement monies, which will need to be carried forward from 2011/12, and NHS Social Care funding (£267k).

- There is no LBE funding requirement in year 3.
- Please note that expenditure in Year 3 relating to 2.2) Management of hypertension (£40k), 2.6) GP Stroke lead and 5.4) Community based activity (£50k) have been identified as being funded through health service efficiencies. They have therefore been excluded from the financial implication to the council, based on lead officer advice.

#### **Financial Implications - Stroke Strategy**

	CC	Year 1 2011/12	Year 2 2012/13	Year 3 2013/14	Comments
<b>Funding Streams available:</b>					
Stroke Grant - Base Budget	SS0559	96,000	96,000	0	
Stroke Grant - Project carry forward 10/11	SS0559	129,000			One-off funds Need to agree PCF in 11/12
Reablement - Project carry forward 10/11	SS0122	311,500	228,500		
NHS Social Care Funding	SS0123		267,000		
PCT Direct funding				90,000	
<b>Total Funds</b>		<b>536,500</b>	<b>591,500</b>	<b>90,000</b>	
<b>Projected Expenditure:</b>					
2.2 Mgt of hypertension		0	20,000	40,000	Year 3 PCT cost
4.2 NCL Stroke handbook		1,500	1,500	0	
5.2 Develop Comm Rehab service		400,000	400,000	0	
5.4 Community based activity		50,000	50,000	50,000	Year 3 PCT cost
6.2 Stroke Navigator		40,000	40,000	0	
6.4 Aphasia Support		15,000	0	0	
7.1 Workforce review		0	20,000	0	
Project mgt		30,000	60,000	0	
<b>Total Expenditure</b>		<b>536,500</b>	<b>591,500</b>	<b>90,000</b>	
<b>Surplus/ Deficit</b>		<b>0</b>	<b>0</b>	<b>0</b>	

## **6.2 Legal Implications**

The National Stroke Strategy is non statutory guidance issued by the Department of Health to a range of Public Authorities including Strategic Health Authorities and Directors of Adult Social Services. Its intention is to provide a quality framework to secure improvements to stroke services and provide associated support and guidance to those Public Authorities. The Council has a number of statutory powers and duties to provide social care such as National Assistance Act 1948, Chronically Sick and Disabled Act 1970 and National Health Service and Community Care Act 1990. A Law Commission Report issued 12/5/2011 is recommending changes to the current framework of statutes on Adult Social Care. If the Government accept the

recommendations then the old complex statutory framework will be replaced by one unified Adult Social Care statute with the overarching duty to promoting and contributing to the well-being of the individual and this statute will also recognise and promote the current Government initiatives for joint working in the area of Health and Social Care.

## **7. KEY RISKS**

- 7.1 There are no significant risks identified as a result of this strategy.
- 7.2 Implementation of service changes will be managed and considered in the context of proper risk management arrangements.

## **8. IMPACT ON COUNCIL PRIORITIES**

### **8.1 Fairness for All**

- A key priority of the strategy is to reduce inequalities.
- Awareness raising will target Black and Minority Groups and the more deprived wards of the Borough.

### **8.2 Growth and Sustainability**

- The voluntary and community sector will be key partners in implementation of the strategy.

### **8.3 Strong Communities**

- The strategy is intended to enhance access to services by the whole community.
- The strategy has been informed by the views of local residents who responded to the consultation.
- We will engage local communities to gain advice on the best way to raise awareness and spread the prevention message within their communities.

## **9. PERFORMANCE MANAGEMENT IMPLICATIONS**

- 9.1 We will continue to monitor progress towards full achievement of the Quality Markers set out in the national Stroke Strategy. These quality markers formed the basis for the 2010 Care Quality Commission review and we have already made significant progress towards achieving these standards.
- 9.2 Stroke services are assessed against the NICE Quality Standard for Stroke which are accompanied by quality measures that are intended to improve the structure, process and outcomes of health and social care.

- 9.3 The Quality Outcomes Framework (QOF) provides a framework for measuring performance in secondary prevention of stroke.
- 9.4 There are a number of indicators within the New Local Area Agreement relevant to Health and Adult Social Care. In particular the following are most significant:
- Number of Social Care clients receiving Self Directed Support (Direct Payments and Individual Budgets)
  - Carers receiving needs assessment or review and a specific carer's service, or advice and information.
  - People supported to live independently through social services
  - Number of Delayed Discharges from Acute Hospitals.
- 9.5 NHS Stroke Indicators
- 9.6 NHS Integrated Performance Measures
- 9.7 We will review the implementation of the strategy in January 2011 and thereafter produce and publish an annual report on implementation which will include performance on the measures listed above.

## **10. HEALTH AND SAFETY IMPLICATIONS**

No Health and Safety Implications arising directly from this report.

### **Background Papers**

The following background papers are available online and in the Members' library and Group Offices:

- Enfield Joint Stroke Strategy (2011 -2016)
- Enfield Joint Stroke Strategy (2011 -2016): Summary of Submissions to Consultation
- Enfield Joint Stroke Strategy (2011 -2016): Predictive Equalities Impact Assessment
- Enfield Joint Stroke Strategy (2011 -2016): Implementation Plan
- National Stroke Strategy (2007)

**MUNICIPAL YEAR 2011/2012 REPORT NO. 74****MEETING TITLE AND DATE:**

CMB  
 - 9th August 2011  
 Cabinet  
 - 14<sup>th</sup> September 2011  
 Council  
 - 21st September 2011

**REPORT OF:**

Overview & Scrutiny Committee

<b>Agenda - Part:</b> 1	<b>Item:</b> 9
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**Subject:**

SCRUTINY ANNUAL WORK PROGRAMME  
 2011/12

WARDS: None Specific

Cabinet Members consulted: N/A  
 Other Members consulted – Overview &  
 Scrutiny Committee

Contact officer and telephone number:

Mike Ahuja (Head of Corporate Scrutiny Services) Tel: 020 8379 5044 e-mail:  
 Mike.Ahuja@enfield.gov.uk

**1. EXECUTIVE SUMMARY**

- 1.1 This report and Appendix 1 sets out the annual work programme for the Council's Scrutiny Panels and Overview & Scrutiny Committee (OSC).
- 1.2 The Council's Constitution requires that the combined work programmes proposed by each Panel are adopted by Council (as an annual scrutiny work programme), on the recommendation of the Overview & Scrutiny Committee, following consultation with the Cabinet and Corporate Management Board (CMB).
- 1.3 Cabinet are being invited to comment on the Scrutiny Annual work programme recommended by OSC, prior to its consideration by Council.

**2. RECOMMENDATIONS**

- 2.1 CMB & Cabinet are requested to consider and comment on the combined Scrutiny Panel Work Programmes.
- 2.2 That Council formally adopt the annual Scrutiny Work Programme 2011/12 (as detailed in Appendix 1) having considered any comments from CMB & Cabinet.

### 3. BACKGROUND

- 3.1 Enfield Council has a successful scrutiny function with examples of strong community engagement and tangible challenges to the Council's Executive. This continues to be recognised nationally. Enfield won a Centre for Public Scrutiny award for its work around community engagement on the Young Peoples Life Opportunities Commission and was also shortlisted for a national Municipal Journal achievement award for its response to Councillor Call for Action.
- 3.2 In the absence of any national indicators, Enfield has developed its own scrutiny evaluation framework and tracking system to monitor progress being made against the implementation of scrutiny recommendations. The results from both of these systems are reported to OSC annually for monitoring purposes and to assist members in the ongoing organisation and development of the scrutiny function.
- 3.3 Enfield has adopted a mixed thematic & functional scrutiny structure with an Overview & Scrutiny Committee (OSC) established to manage the overall function and Scrutiny Panels. The structure and remits of the Panels have changed this year, to better reflect the Council's aims and vision. The areas covered by each of the Council's Scrutiny Panels are as follows:

<b>Scrutiny Panel</b>	<b>Chairman</b>	<b>Vice-Chairman</b>
Overview and Scrutiny	Councillor Simon	Councillor Sitkin
Older People & Vulnerable Adults	Councillor G Savva	Councillor Joannides
Children & Young People	Councillor Simbodyal	Councillor Kaye
Crime & Safety & Strong Communities	Councillor Rye	Councillor Cranfield
Sustainability & the Living Environment	Councillor Sitkin	Councillor Laban
Health & Wellbeing	Councillor Cazimoglu	Councillor Pearce
Housing Growth & Regeneration	Councillor Smith	Councillor Uzoanya

- 3.4. In the last few years scrutiny has been given more power to hold a wider range of the Council's key external strategic partners to account: These include:
- The Councillor Call for Action, providing members with an opportunity to raise local issues via scrutiny when other methods of resolution have been exhausted.
  - A new petition scheme introduced by the Council (as a result of the Local Democracy, Economic Development & Construction Act 2009), which includes, as an option, the ability for scrutiny to review issues raised through petitions, hold officers to account as well as acting as an appeals mechanism.
  - The appointment (under the same Act) of a Statutory Officer for Scrutiny, which in Enfield has been designated as the Head of Corporate Scrutiny.



- 3.5 The main role of OSC, alongside dealing with call-in and CCfAs, is to provide leadership and co-ordination of the Council's scrutiny function. A key function is to review the combined annual work programmes produced by each panel in order to:
- ensure that the Council's scrutiny function is achieving its overall purpose and each Panel's time is being efficiently and effectively used;
  - ensure that the overall work programme is realistic, focussed and well balanced;
  - effectively co-ordinate and manage the allocation of resources between Panels to support the scrutiny function and individual reviews;
  - identify and address any gaps or overlaps between the individual Panel work programmes and any potential for joint working; and
  - approve for adoption by Council, following consultation with CMB & Cabinet, an overall annual scrutiny work programme;
- 3.6 The annual scrutiny work programme has, as in previous years, been based on a combination of the individual work programmes produced by OSC and each Panel for 2011/12. The individual Panel work programmes have been collated and attached as Appendix 1. In order to enhance the planning and development of scrutiny work programmes:
- an induction event was held in June 2011 for all scrutiny members, to provide an outline of the key issues and criteria needing to be taken into account when planning and setting scrutiny work programmes. This event was very well attended, which OSC felt reflected the commitment and interest, in playing an active role in scrutiny;
  - Each Panel then held a work programme planning workshop to formulate their programmes for 2011/12;
- In addition CMB, Cabinet and Council are asked to note that:
- a. In order to ensure the most effective use of officer support and member time each Panel will again be looking to limit the number of detailed reviews being undertaken at any one time to two;
  - b. Each of the work programmes will need to be treated with a degree of flexibility as Panels may amend some of the work they have initially identified as their work programmes develop and scopes for each review are finalised;
  - c. The individual work programmes will be subject to ongoing development and continuous review by each Scrutiny Panel.

#### **4. REVIEW OF PANEL WORK PROGRAMMES**

- 4.1 OSC (25th July 2011) undertook a review of the combined Panel work programmes and agreed to recommend these as the basis of the 2011/12 annual scrutiny work programme to Council.
- 4.2 Key issues which OSC focussed upon, as part of their work programme review, included:
- a. the overall size and number of items on the Panel work programmes;
  - b. areas of duplication and potential for joint working between Panels;

- c. the attempts being made to prioritise individual work programmes to ensure that they remained realistic and manageable in terms of the resources available to support them.
- 4.3 In reviewing the work programmes for 2011/12, OSC noted:
- a. All work programmes for Scrutiny Panels agreed thus far.
  - b. That the Head of Corporate Scrutiny & Outreach would provide a briefing paper to Members on the options for a Fairness Commission.;
  - c. That the Director of Schools & Children's Services provides a briefing paper to Overview & Scrutiny Committee on incorporating the issue of Child Prosperity Partnerships into the Panel work programmes.
  - d. The work programmes are to be updated each time the Scrutiny Panels meet..
- 4.4 There are currently two pieces of legislation progressing through Parliament.
- Health and Social care Bill**
- a) The Health and Social care Bill -: This bill has been subject to a number of consultations and included a pause in the process the results of this were fed through the NHS Future Forum. The proposal to set up statutory Health and Well Being Boards (HWBs) will continue.
- HWBs will be subject to scrutiny by the existing statutory structures for the overview and scrutiny of local authority executive functions. The existing statutory powers of local authority scrutiny functions will continue to apply In addition the bill currently provides for scrutiny of any service being provided that is funded by the NHS (this is a new power).
- Local authorities will still be able to challenge any proposals for the substantial reconfiguration of services, and we will retain the Government's four tests for assessing service reconfigurations. This retains the power of referral to the Secretary of State by scrutiny.
- Localism Bill**
- b) Reform of the petition system to allow more local choice. The governance division is examining the implications form this Bill at present.
- 4.5 As part of its management and co-ordination role OSC has recognised the need for each Panel to continue monitoring & prioritising their work to ensure that the members and officers involved in supporting each review have the capacity to undertake effective scrutiny. In addition OSC will continue to encourage Panels, where practical, to consider cross working on areas of potential overlap.

## 5. COMMENTS FROM CORPORATE MANAGEMENT BOARD & CABINET

- 5.1 CMB considered the combined Panel work programmes at its meeting on 9th August 2011, prior to consideration by Cabinet (14th September 2011). The comments form CMB are shown below:
- CMB noted the Scrutiny Panel Work Programmes and were pleased to note the inclusion of Child Prosperity.

5.2 Cabinet is being invited to comment on the combined Panel Work Programmes recommended by OSC, prior to their consideration by Council as the basis of the Annual Scrutiny Work Programme for 2011/12. Any comments made by CMB & Cabinet will be reported to Council for consideration on 21st September 2011.

## **6. REASONS FOR RECOMMENDATION**

To comply with the requirements of the Council's Constitution.

## **7. ALTERNATIVE OPTIONS CONSIDERED**

No other options have been considered as the Overview & Scrutiny Committee is required, under the Council's Constitution, to present an annual scrutiny work programme to Council for adoption.

## **8. DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES COMMENTS**

### **8.1 Finance**

Any cost implications of undertaking the Scrutiny Panel work programmes, that cannot be met from within the budget allocated to scrutiny, will need to be addressed through the financial monitoring process and review of the medium term financial plan.

### **8.2 Legal**

8.2.1 Section 21 of the Local Government Act 2000 requires principal local authorities to have at least one overview and scrutiny committee. Its functions are to:

- review or scrutinise decisions or actions taken by the cabinet or any non-executive part of the council;
- make reports or recommendations to the Council or the Cabinet on any issue to do with the Council's functions; and
- recommend that any decision be re-considered

8.2.2 The Council's Constitution requires the reporting of the Annual Work Programme for approval.

### **8.3 Key Risks**

Any risks relating to individual scrutiny reviews will be identified and assessed through the scrutiny review scoping process.

## **9. IMPACT ON COUNCIL PRIORITIES**

### **9.1 Fairness for All**

The role of scrutiny in Enfield includes ensuring, as part of any review, that services are being provided on a fair and equitable basis for all members of our communities. Relevant studies will include reviews around the provision of primary care, housing allocations, primary pupil places & getting people into work.

### **9.2 Growth & Sustainability**

Growth and Sustainability are now within the remit of the Housing, Growth & Regeneration Scrutiny Panel. As part of the approach towards scrutiny in Enfield all Panels are being encouraged to consider issues relating to sustainability and the support that can be provided to secure further inward investment in the borough.

### **9.3 Strong Communities**

The scrutiny process provides an opportunity for elected members of scrutiny panels, and members of the local community, to actively contribute towards reviewing the delivery, performance and development of public services provided to all residents of Enfield by the Council and its partners. Community engagement has been recognised as a particular strength of scrutiny in Enfield and its intended to continue encouraging this approach over the coming year, particularly for example, in relation to the review of gangs, young people and knife enabled crime and personalisation of care

## **10. PERFORMANCE MANAGEMENT IMPLICATIONS**

10.1 The key aims for the Council's scrutiny function include:

- to review & assess the delivery and performance of services provided by the Council (along with the Health Service and Safer Stronger Communities Board);
- to assist in the monitoring & development of Council policies and strategies;

10.2 The work programmes produced by each Panel are designed to reflect these aims and as such the work undertaken by the Council's scrutiny function has a significant role to play in the Council's performance management framework.

Background Papers:

Report to Overview & Scrutiny Committee – 25 July 2011: Review of Scrutiny Panel Work Programmes 2011/12

## OVERVIEW & SCRUTINY COMMITTEE: WORK PROGRAMME 2011/2012

WORK	Lead Officer	Wed 27 July 11	Mon 26 Sept 11	Thur 10 Nov 11	Tues 31 Jan 12	Thur 8 Mar 12	Thur 19 April 12
<b>Work Programme</b>							
(a) Setting Overview & Scrutiny Annual Work Programme 2011/12	Mike Ahuja	OSC work programme					
(b) Scrutiny Annual Work Programme 2011/12	Claire Johnson	Review & approve work programme					
<b>Scrutiny involvement in budget consultation process 2010/11</b>	Mike Ahuja			Commission arrangements	BUDGET COMMISSION MEETING		
<b>Performance Management</b>							
<b>Corporate Policy/Strategy</b>							
(a) <b>HR Apprenticeship scheme workplacements</b> - Annual monitoring update on Council work experience programme & Apprenticeship Scheme	Tim Strong/Mike Ahuja and Andrew Fraser						
(b) <b>Audit Commission – Management of the Green Belt</b> – review of disposal	Mike Ahuja/Peter Cook						
(c) <b>Revenues &amp; Benefits Service</b> – performance monitoring	Stuart Dennison/Mike Ahuja	Update – data conversion					Annual Monitoring Update
(d) <b>Use of consultant, interims &amp; agency staff</b> – review of use within council.	James Rolfe/Tim Strong & Mike Ahuja			Monitoring Update			Monitoring Update
<b>Scrutiny Monitoring Items</b>							
(a) <b>Scrutiny Evaluation Framework</b>	Claire Johnson/James Kinsella		2010/11 assessment				
(b) <b>Scrutiny Recommendations Tracking System</b>	Claire Johnson		2010/11 assessment				

<b>WORK (continued)</b>	<b>Lead Officer</b>	<b>Wed 27 July 11</b>	<b>Mon 26 Sept 11</b>	<b>Thur 10 Nov 11</b>	<b>Tues 31 Jan 12</b>	<b>Thur 8 Mar 12</b>	<b>Thur 19 April 12</b>
<b>(c) Action Plan: Young Peoples Opportunities Commission</b>	Susan Payne						
<b>(d) Scrutiny Member Induction</b>	Mike Ahuja/James Kinsella		<b>Feedback 2011/12 session</b>				<b>Planning 2012/13 session</b>
<b>Monitoring use of Urgency Procedures</b>				<b>6 monthly monitoring update</b>			<b>6 monthly monitoring update</b>
<b>Other Items:</b>							
<b>Legislative Changes - Localism and Health &amp; Social Care Bill: Briefing on scrutiny impact.</b>	Mike Ahuja						
<b>Councillor Call for Action – as required during the year</b>	James Kinsella						
<b>Scrutiny Annual Report</b>	Mike Ahuja/James Kinsella					<b>Format</b>	<b>Outline Report 2011/12</b>

# Children & Young People Scrutiny Panel

## Scrutiny Work Programme 2011/2012

WORK	Lead Member, Support Officer & Panel Department Lead	12 <sup>th</sup> July	13 <sup>th</sup> Sept	6 <sup>th</sup> Dec	9 <sup>th</sup> Feb	17 <sup>th</sup> Apr
<b>Annual Programme</b>		<b>Agree work programme</b>				
<b>Budget</b>	James Rolfe			<b>Consultation</b>		
<b>Annual Report</b>						
<b>Councillor Call for Action</b>						
<b>Working Groups</b>						
<b>Primary Pupil Places</b>	Nneka Keazor, Ingrid Cranfield, Daniel Pearce, Chris Deacon, Glynis Vince		<b>Update</b>			
<b>Getting Young People into Employment, Education &amp; Training</b>	Chris Deacon, Rohini Simbodyal, Jon Kaye, Anwar Chawdrey, Lester Vaughn, David Barnard, Claire Johnson	<b>Agree Draft Scope</b>		<b>Update</b>		
<b>Reports &amp; Briefings to Panel</b>						
<b>Children &amp; Young Peoples Plan consultation</b>	Tracy Jenkins	<b>Consultation</b>				
<b>Youth Achievement Foundations</b>	Ingrid Cranfield & Les Roberts Endeavour Training	<b>Briefing</b>				
<b>OFSTED unannounced inspection action plans</b>	Andrew Fraser		<b>Report</b>			

## Children & Young People Scrutiny Panel

Outcomes for Looked after Children	Tony Theodoulou		Briefing			
Outcomes for Children in receipt of Child Protection Plans	Tony Theodoulou		Briefing			
Gifted & Talented opportunities across the borough	Jenny Tosh			Briefing		
Early Intervention Strategy	Eve Stickler			Briefing		
Academies & Free Schools	Jenny Tosh				Update	
Infant Mortality	Cath Fenton					Update
Monitoring Issues						
Childrens Trust Board	Tracy Jenkins				Update	
Adoption Performance	Andrew Fraser					Report
Fostering Performance	Andrew Fraser				Update	Report



## Children & Young People Scrutiny Panel

WORK	Lead Member Support Officer & Panel Department Lead					
Children's Social Care complaints	Lesley Morton					Report
Recruitment & Retention of Children's Social Workers	Andrew Fraser		Report			
Youth Service Action Plan	Lester Vaughn		Report			
Local Safeguarding Board Annual Business Plan	Andrew Fraser		Report			
Monitoring recommendations from previous panel reviews						
Health Visitors	Claire Wright		Update on Panel recommendations			
Under 18 Conceptions	Nursal Livatyali					Update on Panel recommendations

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**CRIME & SAFETY & STRONG COMMUNITIES SCRUTINY PANEL: WORK PROGRAMME 2011/2012**

<b>WORK</b>	<b>Lead Officer</b>	<b>Mon 27 June 11</b>	<b>Mon 12 Sept 11</b>	<b>Wed 7 Dec 11</b>	<b>Tues 21 Feb 12</b>	<b>Tues 1 May 12</b>
<b>Work Programme:</b>						
<b>Panel Work Programme 2011/12 – To consider the Panel work programme</b>	Sue Payne	Approve Programme				
<b>Scrutiny Reviews:</b>						
<b>Safer Travel to and from School – To consider the way safety issues are being addressed in relation to safer transport to schools – review continued from 2009/10</b>	Sue Payne	Final Report				
<b>Gangs, Young People &amp; Knife Enabled Crime – To consider how the issues can be tackled within the borough involving engagement with the local community</b>	Mike Ahuja/Sue Payne, Andrea Clemons (Head of Community Safety) & Supt Prince (Metropolitan Police) Clirs Cranfield (lead), Levy, Brett, Anolue & East	Progress Update – PEP Meeting				
<b>Public Confidence in Open Spaces – incl Parks and Retail centres – to include CCTV, infrastructure</b>	Mike Ahuja/Sue Payne, Clirs Rye (lead), Ibrahim & Vince.	Scoping Update	Progress Update			
<b>SSCB Partnership Plan &amp; Strategic Priorities – To review and participate in the consultation process on the development of the Plan and strategic priorities for 2012 – 13.</b>	Mike Ahuja/Andrea Clemons		Progress Update	Progress Update in engagement in consultation process	Progress Update – Feedback on public consultation & outline priorities	Final Report
<b>SSCB Performance Management – To develop and provide a monitoring overview on performance of SSCB</b>	Andre Clemons/Mike Ahuja	Update on Development of Framework		Monitoring Update		Monitoring Update
<b>Working Group Progress Updates</b>	Sue Payne					
<b>Member Briefings &amp; Monitoring:</b>						
<b>Tackling Sex Crime &amp; Associated Crime and Anti Social Behaviour – to monitor the activities being developed to tackle drugs, prostitution &amp; trafficking.</b>	Sue Payne & Andrea Clemons (Head of Community Safety)	Progress Update & Briefing				
<b>Action to tackle Domestic Violence - to monitor the way in which domestic violence is being tackled within the borough.</b>	Sue Payne & Shan Kilby (Domestic violence co-ordinator)				Monitoring Update	
<b>Activities to tackle Hate Crime – to monitor the action being developed to address hate crime within the borough.</b>	Sue Payne & Andrea Clemons (Head of Community Safety)	Panel Briefing				

<b>WORK</b>	<b>Lead Officer</b>	<b>Mon 27 June 11</b>	<b>Mon 12 Sept 11</b>	<b>Wed 7 Dec 11</b>	<b>Tues 21 Feb 12</b>	<b>Tues 1 May 12</b>
<b>Member Briefings &amp; Monitoring (Cont):</b>						
<b>Enfield Victim Support</b> – review of new delivery structure and arrangements	Sue Payne & Clare Williamson (Victim Support)		<b>Progress Update</b>			
<b>Corporate Scrutiny Issues:</b>						
<b>Budget Consultation Process 2011/12</b>	Mike Ahuja/Sue Payne			<b>To Consider 2012/13 Budget Consultation Proposals</b>		
<b>Scrutiny Annual Report 2011/12</b>	Sue Payne					<b>Panel Report</b>
<b>Councillor Call for Action</b> – as identified.	Mike Ahuja/Sue Payne					
<b>Safer Neighbourhood Team Reductions</b>	Sue Payne		<b>Panel Briefing</b>			

## Sustainability and the Living Environment Scrutiny Panel Work Programme 2011/2012

WORK	Tues 19 July 11	Thurs 20 Sept 11	Mon 14 Nov 11	Tues 16 Jan 12	Mon 19 March 12
Annual Programme	Agree work programme – All Panel Members				
Budget				Consultation – James Rolfe	Report – Andy Ellis
Annual Report					
Councillor Call for Action					
<b>INTERNAL OPERATIONS</b>					
Licensing		Briefing paper – Bob Griffiths			
Trading standards - Benchmarking			Briefing paper – Bob Griffiths, Cllr Levy		
Environment consultation groups	Briefing paper- Andy Ellis				
Leisure Centres	Report – Neil Rouse// Fusion Rep				
Libraries				Report – Neil Rouse	
<b>SUSTAINABILITY</b>					
Waste Strategy	Update – Ian Davis, Cllr Sitkin, Cllr Laban				
Tree Management Policy		Report – Gary Barnes, Cllr Buckland, Cllr Hayward			
Water Management		Presentation – Thames Water, Cllr Levy, Cllr Brett			
Packaging Reduction	Presentation – DEFRA rep, Cllr Sitkin				
Clean energy/micro-generation			Presentation TBC - Cllr Sitkin, Cllr Hayward	Report- Ian Davis/ Sally McTernan, Cllr Sitkin, Cllr Hayward	
<b>PUBLIC/PRIVATE</b>					

<b>INTERFACE</b>					
Eyesores			<b>Report – Bob Griffiths</b>		
Commercial use of Parks		<b>Report – Neil Isaac, Cllr Brett, Cllr McCannah</b>			
Waste disposal in the private sector			<b>Report – Neil Isaac, Cllr Sitkin</b>		

WORK	Tues 19 July 11	Thurs 20 Sept 11	Mon 14 Nov 11	Tues 16 Jan 12	Mon 19 March 12
<b>CROSS PANEL</b>					
Children and Young People Scrutiny Panel- sustainability in schools					Full session cross-panel event inc. topics such as energy, waste, gardens, food, curriculum
Housing Growth and Regeneration Scrutiny Panel – retro-fitting housing stock, green ventures				Review - Cllr Levy, Cllr Uzoanya, Cllr Laban	
<b>OTHER ITEMS</b>					
<b>Conservation Areas</b> – east of the Borough					
<b>Pet Cemeteries</b> – income maximisation					
<b>Barcelona scheme</b>					

Proposed items - to be carried forward to the panel work programme for 2012/13 and beyond

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## HEALTH & WELL-BEING SCRUTINY PANEL – WORK PROGRAMME 2011/12

WORK PROGRAMME	LEAD MEMBER, SUPPORT OFFICER & PANEL DEPARTMENT LEAD	7 <sup>TH</sup> JULY 2011	Sept 2011 Date in Sept, time and venue TBC	6 <sup>th</sup> OCT 2011	15 <sup>th</sup> DEC 2011	27 <sup>th</sup> FEB 2011	30 <sup>th</sup> APRIL 2011
<b>Annual Items</b>							
Setting Annual Work Programme 2011/12	Panel Members & Sue Cripps						
Scrutiny Annual Report 2011/12	Chair & Sue Cripps						
Budget Consultation & Budget Commission	Panel Members/ Finance Sue Cripps						
Councillor Call for Action (CCfA) – as required	Scrutiny & Outreach Officer						
<b>Rolled Forward Monitoring Items from 2010/11 Municipal Year</b>							
CQC Reports including Quality Accounts	Panel Members						
Health & Social Care Bill	Panel Members						
BEH Clinical Review	Panel Members						
Implementation of the Stroke Services Strategy	Anne-Marie Pearce Sue Cripps	Report			Report		Report
Implementation of the Dementia Strategy							
Implementation of the Intermediate Care Strategy							

<b>Joint Consultations</b>										
Children & Adolescent Mental Health Services		Report				Panel's response				
Evergreen Walk-In Centre				Dedicated Meeting to consider the Evergreen Walk In Centre (reduction of opening hours)		Panel's response				
<b>Active CCfA's</b>										
CCfA Progress on Ordnance Road		Report								
<b>Scrutiny Reviews:</b>										
GP Provision across Enfield	Dino Lemonides Anne-Marie Pearce Alev Cazimoglu					Draft Scoping Document				
Family Planning						Draft Scoping Document				
Briefing Papers: Ambulance	Alan Barker Caitriona Bearryman					To report back				
NHS Finance	Panel Members					Report				

## Housing, Growth and Regeneration Scrutiny Panel Work Programme 2011/2012

WORK	Lead Member, Support Officer & Panel Department Lead	Weds 20 July 11	Mon 12 Sept 11	Wed 16 Nov 11	Tues 10 Jan 12	Tues 20 March 12
<b>Annual Work Programme</b>		Agree work programme				
Budget	James Rolfe				Consultation	
Annual Report	Andy Ellis					
Councillor Call for Action						Draft Report
<b>New Reviews</b>						
Unemployment and the impact of benefit changes	Stuart Dennison/Judy Flight		Briefing			
Supply of affordable Housing including impact of HCA allocations in LBE	Sally McTernan Sarah Carter			Briefing		
Value for money provided by the contractors employed by Enfield Homes	Stewart Holton					
Inward Investment / Regeneration inc SMEs in LBE, creating jobs for local people. Inc Upper Lee Valley	Neil Roussel			Briefing		
Leaseholder Rights	Mike Culligan					
<b>Briefings &amp; Updates</b>						
Delivery of the Decent Homes Programme	Stewart Holton			Briefing		Briefing
Section106 / Community			Briefing (consultation?)			



WORK	Lead Member Support Officer & Panel Department Lead	Weds 20 July 11	Mon 12 Sept 11	Wed 16 Nov 11	Tues 10 Jan 12	Mon 20 March 12
Enfield Homes - Tenant Consultation arrangements	Mike Culligan				Briefing	
Estate renewal & regeneration Ladderswood Highmead. Alma Road, Shires estate NCR, Coverack Close	Sally McTernan Peter George Neil Vokes					
North East Enfield Partnership – Updates Progress	Neil Rousell		Update			
South West Enfield Partnership – Updates on progress	Neil Rousell			Update		
Edmonton Leeside Partnership – Updates on progress	Neil Rousell				Update	
HRA changes	Sally McTernan				Update?	Update?

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**OLDER PEOPLE & VULNERABLE ADULTS SCRUTINY PANEL: WORK PROGRAMME 2011/2012**

Work Programme	Lead Officer	21 July 2011	7 September 2011	24 November 2011 (note change)	12 January 2012	18 April 2012
<b>Annual Items</b>						
Setting Annual Work Programme 2011/12	Linda Leith	Agreement of Work Programme				
Scrutiny Annual Report 2011/12	Linda Leith					Draft Annual Report 2011/12
Budget Consultation & Budget Commission	Linda Leith/ Finance			HASC Budget & Budget Pressures Report		
Councillor Call for Action (CCfA) – as required						
Rolled Forward Monitoring Items From 2010/11 Municipal Year						
CQC - Annual Inspection Outcome (Monitoring Item)??	Ray James				CQC monitoring report no longer Undertaken. TBC	
Recruitment & Retention of Qualified Social Workers & Managers (Monitoring Item) (annually – one report a year)	Ray James/ Bindi Nagra			Update Report		
Social Services Income Collection and Debt Write-Offs (Monitoring Item - annually)	Jeanne Edeam			Monitoring Report		

Please note that the above programme may be subject to change during the course of the year.

Work Programme	Lead Officer	21 July 2011	7 September 2011	24 November 2011 (note change)	12 January 2012	18 April 2012
Home Care Contract Performance and EMS (Electronic Monitoring System)	Michael Sprosson	Update on Home Care Contracts		Update on Pilot non centre based services		
Voluntary and Community Sector Strategic Framework 2012-17	Michael Sprosson		Consultation Briefing			
Safeguarding Adults			Update			
<b>New Monitoring Items</b>						
1. Stroke Strategy	Kate Charles	Stroke Action Plan				
2a. Performance Outturns Targets 2011/12 briefing paper explaining why the following targets were Amber on the document submitted to the Panel in May – NI 133, NI 142, C73 and D54.	Doug Wilson	July 2011 on missing or missed targets				Possible update on 2011/12 targets (too early?)
2b. Update on targets where the information was not available: NI 40, NI 149, NI 150						
3. Dementia Strategy (Update on all strategies from last year?)				Action Plan?		
4. End of Life Care Strategy			Consultation briefing			
<b>Scrutiny Reviews to be Continued:-</b>						
Personalisation of Care Advice Information & Guidance/Quickheart.	Lorraine Davies/Bindi Nagra	Presentation including new Access Service				

Please note that the above programme may be subject to change during the course of the year.



Work Programme	Lead Officer	21 July 2011	7 September 2011	24 November 2011 (note change)	12 January 2012	18 April 2012
Modernisation of Services for People with Dementia - New Dual Registered Care Home	Linda Leith George Savva Chris Joannides Elaine Hayward Geoff Robinson Nneka Keazor	Update to Panel from HASC		Working Group update to Panel due	Working Group update to Panel	Working Group update to Panel
<b>New Scrutiny Reviews 2010/11</b>						
<b>Any Additional Items added During 2010/11</b>						
Assistive technology update	Linda Leith Bindi Nagra					
Adult Social Care Emergency Planning Arrangements	Linda Leith					
Panel Training Session on the signs of Abuse (Safeguarding Adults)	Lorraine Stanforth?					
Arrange visits	Linda Leith					

## NOTES:

1. The panel is asked to note that the work programme will be reviewed and updated at each meeting to enable members to record and monitor the progress of work being undertaken.
- 2.

Please note that the above programme may be subject to change during the course of the year.

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# AUDIT COMMITTEE

## Annual Report 2010/11

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## **CHAIRMAN'S INTRODUCTION**

I am very pleased to present this Audit Committee Annual Report for 2010/11 to both the Committee and to full Council.

The report shows that the Audit Committee has undertaken its role effectively, covering a wide range of topics and ensuring that appropriate governance and control arrangements are in place to protect the interests of the Council and the community generally.

The introduction of the Annual Governance Statement has increased the corporate role of the Committee within the Council by promoting best practice and demonstrating that Enfield is a well run and efficient authority that takes its governance responsibilities seriously.

I would like to thank all the members who served on the Committee during 2010/11. My thanks also go to Grant Thornton (external auditors) and to Council officers who have supported the work of the Committee and more specifically me in my role as Chairman.

Councillor Dino Lemonides  
Chairman

## **1. TERMS OF REFERENCE AND MEMBERSHIP**

The terms of reference of the Audit Committee are set out in the Council's Constitution (see Chapter 2.7 – paragraph 5). Our primary purpose is to ensure best practice in corporate governance and to enable the Council to discharge its fiduciary responsibilities in preventing fraud and corruption and arranging proper stewardship of public funds.

The committee revisited its terms of reference in September 2010 to ensure that the terms of reference were aligned to its current roles and responsibilities. The new terms of reference, which have also been aligned with the core functions of an Audit Committee as recommended by CIPFA, were approved by full Council at its meeting of 10 November 2010.

At our meeting of 25 November 2010 we agreed the option of having independent non voting members on the committee. It was agreed that appointing independent members would bring a wealth of knowledge and experience from outside of local government and would increase transparency, openness and community engagement. On 2 March 2011 Council approved the Committee's recommendation to include two independent non voting members to the committee with effect from 2011/12. Recruitment will take place during autumn 2011.

We met 5 times during 2010/11, in addition to a number of briefing sessions (see paragraph 16).

During 2010/11 our membership was:

Councillor Dino Lemonides            Chairman

Councillor Tahsin Ibrahim            Vice Chairman

Councillors Yasemin Brett, Dogan Delman, Jonas Hall, Toby Simon, Ann Zinkin and Joanne Laban.

Councillor Joanne Laban replaced Councillor Dogan Delman from 26 January 2011.

## **2. THE COMMITTEE'S WORK PROGRAMME**

We agree a comprehensive work programme each year covering all aspects of our terms of reference. Members have a direct input into the content of this programme which is reviewed and monitored at each meeting. Items can be added if the Committee feels it appropriate.

The work undertaken during 2010/11 fell into five key areas:

- the Internal Audit Plan and the adequacy of the control environment of the Council – a primary role of Internal Audit;
- the relationship with the external auditors of the Council, working together to maximise the contribution to the assurance process;

- the Annual Governance Statement and working across the Council to assess overall governance arrangements;
- Risk Registers, the management of risk relating to the 2012 Games and Risk Management Communications Work Plan;
- specific areas of interest chosen by the Committee – these were the International Financial Reporting Standards (IFRS), Enfield Homes Governance Arrangements, Voluntary and Community Sector Relationship Development & Risk Assessment Process.

Appendix A sets out the work programme of the Committee in 2010/11.

### **3. THE 2009/10 INTERNAL AUDIT ANNUAL REPORT**

In June 2010 we considered the Internal Audit & Risk Management outturn report for 2009/10. This summarised the performance and effectiveness of the Internal Audit section for the year 2009/10.

We received a positive assurance that, in general:

- the systems of internal control continue to be adequate for preventing significant risks of a strategic and operational nature materialising;
- risk management processes continue to be further embedded across the organisation and work has continued to strengthen the risk management arrangements in place with the Council's key partners;
- an Anti Fraud and Corruption strategy is in place which provides a balance of proactive and reactive counter fraud work and has achieved some successful outcomes during 2009/10; and
- that the work undertaken by the Internal Audit team has obtained sufficient evidence to support this opinion.

### **4. THE INTERNAL AUDIT PLAN 2010/11**

The Internal Audit Strategy & Plan 2010/11 was considered at our meeting on 2 March 2010. It represents a key area of interest for the Committee and covered the activities around controls, assurance and governance arrangements within the Council. The plan showed how the resources of the Internal Audit team were to be applied to cover the key controls of the Council and address the risks that the Council faced. Regular reports throughout the year monitored the plan itself or specific aspects of activity around the Council's control environment.

However subsequent to the Internal Audit Strategy & Plan 2010/11 being developed there were a number of changes both national and locally which impacted on the environment in which the Council operates. This led to some significant changes in the Council's risk profile and this, coupled with a reassessment of the available internal audit resources, resulted in revision of the plan in November 2010.

## **5. INTERNAL AUDIT SERVICE**

The Internal Audit & Risk Management division has undergone a period of significant structural and organisational change. The Housing Benefit Investigations Team now works more closely with other teams across the Council to ensure a combined response to tackling fraud within the Borough. The Housing Sub Letting Project has been very successful in reducing unlawful subletting and recovering properties. I also attended the Audit & Risk Management Division's open day to promote the work of the service and to answer any queries staff had.

## **6. RELATIONSHIP WITH THE EXTERNAL AUDITORS**

Representatives of our External Auditors (Grant Thornton) have been regular attendees at our meetings, making a welcome contribution to governance processes within the Council and the development of committee members. We have considered reports on a variety of issues including Managing Risk in Partnership Working, Leasehold Service Charge Audit, Value For Money Conclusion and Certification Report.

In line with the Chartered Institute of Public Finance & Accountancy's 'A Toolkit for Local Authority Audit Committees' the committee has also held regular private discussions with the external auditors and Interim Head of Internal Audit & Risk Management.

Grant Thornton also meet regularly with the Section 151 and Monitoring Officers to discuss and monitor matters of mutual interest.

## **7. THE ANNUAL GOVERNANCE STATEMENT**

In June 2010 we considered the 2009/10 Statement of Accounts which included the Annual Governance Statement.

## **8. CONTRACT PROCEDURE RULES**

At our meeting on 6 January 2011 we considered the 2010 annual review of the Contract Procedure Rules (CPRs) and agreed amendments to improve the 'user friendliness' of the CPRs, strengthen processes and procedures and in particular enhancing contract management. We also reviewed waivers of the Contract Procedure Rules since 1 April 2010.

## **9. RISK MANAGEMENT**

In June 2010 we considered the Council's Corporate Risk Register to enhance the Council's identification and management of its key risks. The Council's Risk Management Strategy follows best practice to help the Council achieve its aims and objectives – "to be Risk Aware not Risk Averse". As part of embedding the risk management process the



Committee agreed to track a risk from the Corporate Risk Register in order to see how it was being managed. The risk selected was 2012 Olympic & Paralympic Games. Consequently we received a report on risks and opportunities in relation to the Games.

The Committee found the tracking of a specific risk to be very helpful in ensuring effective monitoring. We have agreed to select a risk from the Corporate Risk Register for similar tracking next year.

We also considered one departmental Risk Register (Chief Executive's Department).

## **10. COUNTER FRAUD WORK**

In October 2010 the Audit Commission published an update to their report "Protecting the Public Purse". The update, "Fighting Fraud Against Local Government and Local Taxpayers", continued with the themes raised in the original report (a guide for the public sector on fraud risks in the recession with a checklist for those charged with governance) and highlighted three new areas (Personal Budgets for adult social care; Council and Housing Tax Benefits; Procurement) where councils needed to continue to address fraud risks. The Committee was pleased to note that counter fraud work was already being undertaken in the three new areas highlighted. The Committee has also monitored progress in implementing the recommendations arising from the original checklist.

A number of counter fraud projects and initiatives, such as the Audit Open Day and the Fraud & Enforcement Forum, have also been held aimed at improving fraud awareness and management.

## **11. TREASURY MANAGEMENT STRATEGY STATEMENT & INVESTMENT STRATEGY**

In line with the revised Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management and Prudential Indicators, the Committee considered the Treasury Management Strategy Statement & Investment Strategy 2011/12 to 2014/15 at its meeting on 8 March 2011.

## **12. INTERNATIONAL FINANCIAL REPORTING STANDARDS**

The Committee were pleased to note that in the opinion of the External Auditors the Council continued to be further ahead than many other councils in preparing accounts in accordance with the International Financial Reporting Standards (IFRS). However, preparation and review of the 2009/10 accounts under IFRS will represent the first major test of the Council's preparations.

**13. CHARTERED INSTITUTE OF PUBLIC FINANCE & ACCOUNTANCY (CIPFA) AUDIT COMMITTEE CHECKLIST**

CIPFA's 'A Toolkit for Local Authority Audit Committees' sets out a range of suggestions and comments about the operation of an audit committee. Some of the items are considered best practice and some are suggestions on other ways of delivering the function. The Committee complies with the majority of standards set by CIPFA. Actions have been put in place in those areas identified where the Committee does not fully meet the CIPFA standard.

**14. REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA)**

The Committee has also received quarterly reports on the Council's use of its powers under RIPA. RIPA aims to ensure that public bodies respect the privacy of members of the public when carrying out their investigations and that there is an interference with privacy only where the law permits it and there is a clear public interest justification. The Council's use of its powers under RIPA and the Communications Order are subject to external scrutiny in the form of annual inspections by the Office of Surveillance Commissioner's Office (OSC) and the Interception of Communications Commissioner's Office (IOCCO) respectively.

**15. AUDIT COMMISSION**

At the beginning of August 2010 it was announced by the Secretary of State for Communities and Local Government that the Audit Commission was to be disbanded. The details of future arrangements are not yet known in any detail. However, it is clear that whatever form any new arrangements may take they will have an impact on local authority audit committees.

**16. TRAINING AND BRIEFING SESSIONS**

The following sessions were held during 2010/11:

- Financial position – current, medium term financial plan and actions to address funding reductions
- Statement of Accounts 2009/10
- Business Continuity/Resilience and Emergency Planning

We propose to continue to hold regular update/briefing sessions on issues within our terms of reference throughout 2011/12.

**17. WORK PROGRAMME 2011/12**

We have agreed our work programme for the current year.

**18. CONCLUSION**

Overall we feel that we fulfilled our role and responsibilities successfully during 2010/11. Members demonstrated real commitment and engagement in the issues before them. We would like to express our appreciation to staff both within the Council and our External Auditors who have contributed to our work and supported us throughout the year.

### Summary of Audit Committee Work Programme 2010/11

Date of Meeting	Report Considered
29 June 2010	<ul style="list-style-type: none"> <li>• Terms of Reference</li> <li>• 2009/10 Annual Statement of Accounts including Annual Governance Statement</li> <li>• External Auditors Audit Approach Memorandum (year ended 31 March 2010)</li> <li>• Corporate Risk Register</li> <li>• Risk Management Communications Work Plan 2010/11</li> <li>• International Financial Reporting Standards</li> <li>• Internal Audit &amp; Risk Management Division Annual report 2009/10</li> <li>• Internal Audit &amp; Investigations Progress Report</li> <li>• External Audit Progress Report</li> </ul>
9 September 2010	<ul style="list-style-type: none"> <li>• Terms of Reference</li> <li>• Chief Executive's departmental Risk Register</li> <li>• External Auditors report on the 2009/10 Annual Statement of Accounts 2009/10 (ISA 260)</li> <li>• External Auditors report on Managing Risk in Partnership Working</li> <li>• External Auditors report on Leasehold Service Charge Audit</li> <li>• Bribery Act 2010 and Money Laundering Policy Update</li> <li>• Regulation of Investigatory Powers Act 2000 (RIPA)</li> <li>• CIPFA Audit Committee Checklist</li> <li>• Internal Audit &amp; Investigations Progress Report</li> <li>• External Audit Progress Report</li> </ul>
25 November 2010	<ul style="list-style-type: none"> <li>• Outcome of Interception of Communications Commissioner's Office (IOCCO) and Office of Surveillance Commissioners (OSC) inspections in relation to Council's use of Regulation of Investigatory Powers (RIPA)</li> <li>• 2012 Games – Risks and Opportunities</li> <li>• Enfield Homes Governance Arrangements</li> <li>• Annual Audit Letter 2009/10</li> <li>• Value For Money Conclusion 2009/10</li> <li>• Revised 2010/11 Internal Audit Plan</li> <li>• Protecting the Public Purse – Update</li> <li>• Voluntary &amp; Community Sector Relationship Development &amp; Risk Assessment Process</li> <li>• Independent Members on the Audit Committee</li> <li>• Internal Audit &amp; Investigations Progress Report</li> <li>• External Audit Progress Report</li> </ul>
6 January 2011	<ul style="list-style-type: none"> <li>• Council Tax Base 2011/12</li> <li>• Contract Procedure Rules – Review &amp; Waivers</li> <li>• Regulation of Investigatory Powers Act 2000 (RIPA)</li> </ul>

	<ul style="list-style-type: none"> <li>• External Audit Plan 2010/11</li> <li>• Annual Governance Statement – Action Plan</li> <li>• Internal Audit &amp; Investigations Progress Report</li> <li>• External Audit Progress Report</li> </ul>
8 March 2011	<ul style="list-style-type: none"> <li>• Treasury Management Strategy Statement &amp; Investment Strategy 2011/12 to 2014/15</li> <li>• Regulation of Investigatory Powers Act 2000 (RIPA)</li> <li>• Risk Management update</li> <li>• Revised Accounting Policy for Group Accounts</li> <li>• External Audit Certification Report</li> <li>• External Audit Progress Report</li> <li>• Draft 2011/12 Internal Audit Plan</li> <li>• Internal Audit &amp; Investigations Progress Report</li> </ul>

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**COUNCILLORS' QUESTIONS: 21 September 2011****Question 1 from Councillor Lavender to Councillor Taylor, Leader of the Council**

"On 17th August you were written to by London Councils in relation to the fact Sir Peter Rogers from the Mayor's Office has been in discussion with a range of banks and the Evening Standard about the establishment of a Charitable Fund to support small and medium sized enterprises in recovering from the recent disturbances.

The charitable fund is in addition to the £50m fund pledged by the Mayor to support re-building in London following the disturbances.

To match fund this charitable fund to support re-building in London following the disturbances by banks and the Mayor, individual boroughs were asked for a contribution of £50,000 to this Fund.

Will Councillor Taylor publish his response to that request as an answer to this question?"

**Reply from Councillor Taylor**

"My response to London Councils (Barbara Salmon) of 18 August is set out below:

*Barbara*

*Like my colleagues in Greenwich and Southwark, I have some reservations about this. As one of the affected boroughs, we are currently dealing with our own businesses both small and large (the destruction of the Sony building is probably the single biggest business loss in London with over 200 jobs).*

*If this is for presentation issues, I would have preferred London Councils to be the body making the contribution on behalf of all London Boroughs rather than a piecemeal request. We already are facing a variety of funding streams from Government - national and regional - and I'm not clear how this fits into those.*

*However, having said all of that, I am supportive of a London response and Enfield Council will make a contribution to the fund.*

Enfield has pledged £50,000 in support of the Fund."

**Question 2 from Councillor Robinson to Councillor Taylor, Leader of the Council**

"Does the Leader of the Council believe that the questions procedure at Council can be abused by Members?"

### **Reply from Councillor Taylor**

“Yes I do. Where questions can be answered by officers directly there is a strong argument that Members should simply raise their issues in that manner. Question 34 falls, for example, into this category.

Given that it is unlikely that supplementary questions will be taken past number 25 the policy of dumping questions on the agenda is dubious and may need to be reviewed. “

### **Question 3 Councillor Rye to Councillor Hamilton, Cabinet Member for Community Wellbeing & Public Health**

- (a) “What actions did she take to support the restoration of law and order in Enfield after the riots of last month and will she join the Conservative Opposition on Enfield Council in thanking the Borough Commander, Enfield Police Officers and others from elsewhere in the country that worked so hard to contain the mindless looting and criminal damage that many local businesses suffered?
- (b) Does the Cabinet Member support the courts in holding in custody 70% of those arrested in the riots last month and referral to crown court for appropriate lengthy jail terms for offenders?”

### **Reply from Councillor Hamilton**

- (a) “The Cabinet Member and other key partners were involved in several regular "Gold Group" meetings at the invitation of the police. Through this forum, we were able to co-ordinate responses and ensure that order was restored as quickly as possible. This is demonstrated by the " clean up" in Enfield Town, where we had to use volunteers for other work, because the council staff had done the work before the offer was made. The communications between agencies and with the public were effective and a final debrief is planned with the police on Monday 12th at which ongoing actions will be agreed.
- (b) If the courts decided that a remand into custody (RIC) was an appropriate measure, we are supportive of it. These were very extreme circumstances and local businesses and residents need to be protected and will look to all agencies within the Criminal Justice System to do this. The figures shown do reflect the picture locally and we have found that the courts are very supportive of robust policing and enforcement. We hope that consideration is given to the removal of financial penalty from funding formulae for Youth Offending Service (YOS), for use of custody (over an agreed limit) when serious offences have been committed.”

### **Question 4 from Councillor Cranfield to Councillor Taylor, Leader of the Council**

“Can the Leader of the Council comment on what the situation is with regard



to the future of Chase Farm hospital?"

**Reply from Councillor Taylor**

"I am very disappointed to say that the Secretary of State has designed to downgrade Chase Farm Hospital"

**Question 5 from Councillor Rye to Councillor Hamilton, Cabinet Member for Community Wellbeing & Public Health**

"Does the Cabinet Member support the additional £42 million that was provided by the Mayor of London, so that the Metropolitan Police Force could be the first in the country to begin recruiting again?"

**Reply from Councillor Hamilton**

"We would support any move to provide investment in policing and community safety. Unfortunately this investment may be negated by cuts in other areas such as a Government 60% reduction in the Community Safety Fund, from which much of the more complex pieces of work are supported."

**Question 6 from Councillor Sitkin to Councillor Taylor, Leader of the Council**

"Will the Leader of the Council update the Council on the consequences of the disturbances in Enfield?"

**Reply from Councillor Taylor**

The information as at 31st August showed that 80 "Commercial" properties were damaged, the majority of those in Enfield Town (33) and 23 in Edmonton.

Information about the list of the private properties which were damaged is not currently available, however, in total 209 offences have been recorded on Enfield Borough relating to this period of disorder. Offences recorded include: Arson, GBH, Robbery, Burglary, ABH and Possession of an Offensive Weapon. A number of significant arrests have already been made, including the arrest of suspects for the Arson to the Sony Building.

Investigation update: Local figures up to 12th September. Force-wide up to 5th Sept.

- Enfield Police are currently investigating 241 criminal allegations as a result of this disorder.
- 19 local officers working full time on this investigation
- They have made 90 arrests, executed 22 warrants, and managed to secure 40 charges.
- They still have 45 people on bail and have a large number of images yet to be identified.

The latest information on arrests and charges Met. Wide is as shown below:

- 2333 total arrests (513 juvenile / 1820 Adults).
- 1354 people have been charged (303 Juvenile / 1051 Adult).

We are continuing to try to identify suspects using the CCTV footage.

Within three days following the rioting most businesses were open and able to trade with a few examples of businesses trading from their back entrance as the entrance to their shop had been damaged - (Mr Shah's Chemist on Coleman Parade).

Enfield Business & Retail Association (EBRA) has been on-going liaising between businesses in our town centres and the Council to share information on how businesses are recovering and the impact on trade. Also businesses that attending the 5 Business Support meetings held in August also shared comments about the impact on trade.

Here is a summary of the impact to date -

- Fear among customers has been a major concern for businesses - pharmacies and optometrists in Fore Street and Enfield Town shared that customers were reluctant to pick up prescriptions and appointments had been cancelled or no-shows and telephone bookings was significantly quieter in the 2 weeks following the rioting.
- Reduced footfall in all our town centres has been a major concern over the past 4 weeks for all types of businesses. August is always quieter due to the holidays, but has been more so following the riots. Weekend shopping has also been quieter than for this time of year.
- Business also shared that the rioting has brought local businesses together who would not otherwise have had the time to do so. There is also a strong commitment to work together and with the Council to put in place marketing to increase footfall.

EBRA shared on Friday 9th September that businesses have noticed an improvement in the first week of September, but are very cautious about how this trend will be sustained and are now thinking of the lead-up to Christmas.

Enfield Council's Sustainable Communities Team and the Communications Team are working with EBRA to prepare tailored marketing campaigns for our town centres. The Communications Team are also preparing an internal campaign to Council staff to promote spending in our town centres.

The campaign will be carried out during October. (These costs will be recovered through the High Street Fund. Their deadline for claiming is 7th November 2011). We will also bid for other funds to support marketing campaigns from November onwards to support the lead-up to Christmas and New Year sales.

**Question 7 from Councillor Rye to Councillor Hamilton, Cabinet Member for Community Wellbeing & Public Health**

“Will the Cabinet member join me in supporting the Mayor of London’s recruitment of more police officers both full time and special constables to ensure that our Borough and the capital city is kept safe. In particular would she inform the Council about anything Enfield is doing to encourage the recruitment of more special officers in particular given the number recruited between May 2008 to March 2011 has almost doubled from 2,510 to 4,696?”

**Reply from Councillor Hamilton**

“Enfield police have for some time taken an active role in the recruitment of special constables and we have made good use of these officers in support of regular policing activity and partnership work, commissioned through SAFE tasking. Because of the success in recruiting, Enfield is now over its quota for Specials. 127 is the target figure and we have 154.”

**Question 8 from Councillor Ibrahim to Councillor Goddard, Cabinet Member for Business and Regeneration**

“Will Councillor Goddard please give an update on Broomfield House?”

**Reply from Councillor Goddard**

“You will recall that the GLA promised £5.97m to restore Broomfield House and the stables yard and convert them to 18 homes for older people complete with a café and community space on the ground floor of Broomfield House. We carried out a full Feasibility study to check that the scheme was viable.

The GLA then granted us half a million pounds for 2011/12 to commence the project. The present situation is that the Council has kept its part of the bargain and has completed detailed designs up to RIBA Stage D which would allow us to make a listed building consent and planning application. We have also carried out extensive public consultation which has shown strong public support for the proposals. However, we have now had to stop work as the promised funding by the GLA has not come forward.

The key issue now is the funding. While the Authority expedited the process on time the allocation in the GLA budget is no longer available as the budget previously identified by the GLA was terminated by the Government. The use, suggested by some, of the North London Sub Region allocation given by the GLA for empty homes, Decent Homes and extensions/de- conversions has been looked into but, I have to report, it has no substance at all - all of the money in it is already fully committed on existing housing projects being carried out by the relevant Local Authorities. We need a different, realistic solution to be tabled by the GLA. A meeting with the GLA will be held on the 13 September to look at this, the outcome of which will be reported at Council.”

**Question 9 from Councillor Rye to Councillor Christine Hamilton,**

### **Cabinet Member for Community Wellbeing & Public Health**

“Does the Cabinet member support the policy of the Mayor for London in getting more uniformed officers out of back room posts and onto the frontline (as we have seen very effectively during the last month)?”

### **Reply from Councillor Hamilton**

“We strongly support visible policing, which is why we have continued to provide additional policing in our parks and on residential estates, through the financing of 24 PCSOs. WE do however recognise that there are cases where the specialist knowledge of police officers is not always visible, but provides an integral part in reducing crime. There are many examples where we have locally required an increased presence (for example at mischief week- Bonfire Night and Halloween), where all police in support roles are required to assist with front line activity. This local flexibility allows us to make the best use of the skills of officers to meet local need. It would be very helpful if, in addition to this the Met agreed to a re- run of the resources allocation formula, which currently sees Enfield disadvantaged as compared with some other areas (100 less officers than Haringey).”

### **Question 10 from Councillor Levy to Councillor Stafford, Cabinet Member for Finance and Property**

“What action have you taken to support businesses following the recent disturbances?”

### **Reply from Councillor Stafford**

“We have held 5 town centre meetings to support businesses in areas where there were disturbances with officer support from business rates, regeneration and the police. We have issued a business support leaflet advising businesses of the different services on offer to assist them. We have given the Enfield Town retailers a tent at the Enfield Show to promote their business as usual agenda and the “I Love Enfield – Keep Smiling” campaign. This business tent was very successful. We have visited damaged businesses directly and made up a Summary of Damage register to ensure that directly affected business receive all relevant information as it comes in from Government and other agencies. We are ensuring that all businesses that were physically damaged or behind a police cordon automatically receive a rate rebate. We have arranged to end the rates on the SONY site, pending reconstruction, in agreement with Government and have assisted the company with relocation and redevelopment advice. We have created a scheme to give businesses directly damaged a grant of £1,200 and this offer was made to relevant businesses in writing last week. We are working with retailers and business associations, in partnership with Enfield Business Retailers Association, to market areas that were directly affected with marketing and publicity which is reclaimable under the Government’s High Street Fund. We have also promoted the private sector High Street Fund.

We will continue to work with EBRA and businesses to restore confidence in town centres, high streets and parades.

In the longer term the Council is working to access the Mayor's funds and funds from central government following the success of the Outer London Round 1 Bid which secured £715k for the A1010 retail areas from Angel, Fore Street to Enfield Highway.

An Economic Development Steering Group made up of Members, businesses and business support agencies has been set up to oversee the short term support to business in the town centres and retail parks following the disturbances. The Group will also oversee support plans for town centres and business through until March 2011 and plan and bid for longer term strategic programmes to regenerate affected areas."

**Question 11 from Councillor Laban to Councillor Goddard, Cabinet Member for Business and Regeneration**

"Please could Cabinet Member for Regeneration inform the Council how much money the borough has bid for to help businesses in Enfield Town following the riots and looting in early August this year?"

**Reply from Councillor Goddard**

"The arrangement for the provision of economic support following the disturbances is as follows in Enfield Town:

- Offer of grants of £1,200 to businesses damaged in the riots and more in exceptional circumstances (this will be reclaimed from the High Street Fund)
- An integrated marketing campaign and events to increase footfall (this will be reclaimed from the High Street Fund)
- The clear up of the Town following disturbances will be funded by the Government's Recovery Fund
- We are considering which areas should be included in the next Outer London Commission bid (Round 2) for the Mayor's Regeneration Fund (£50m for London) and the Mayor's Supplementary Fund For Haringey, Croydon and Enfield (£20m).

A special mention should be given to Enfield Business Retailers Association who worked unstintingly with retailers during and after the riots. Enterprise Enfield offered business continuity and other advice to affected retailers from their own resources. My thanks are also extended to the North London Chamber of Commerce."

**Question 12 from Councillor Savva to Councillor Bond, Cabinet Member for Environment**

"Can the Cabinet Member for Environment tell the Council what action was taken by his department in reaction to the recent riots?"

## **Reply from Councillor Bond**

“All pay and display machines were emptied of money the day following the riots. Two burnt out vehicles were promptly removed by the parking enforcement contractor. All parking enforcement staff were instructed to be extra vigilant and report any suspicious behaviour as soon as seen. Support to the police in terms of the provision of barriers to cordon off pavement and for diversionary routes. Urgent repairs to road surfaces following the removal of burnt out vehicles. Repairs to damage wall

On Monday 7 August (the day following the disturbances) Regulatory Services staff visited over 60 businesses to ascertain the extent of the damage to businesses and to provide visible support and offer assistance. Many businesses were appreciative that the council were visiting them and seeking to help. The damage assessment was feedback to regeneration to help inform their business support strategy and to also help seek funding streams to help business' recovery and growth.

The graffiti action team also undertook some street washing and graffiti removal connected with the disturbances.

Building control were called out to aid the fire brigade who were fighting the fire at the Sony Centre. This meant instructing Linbrooks to demolish parts of the building to allow access for the fire brigade to fight the fire and also advise on the safety of the structure for Fire Brigade personnel to enter the building. Ongoing monitoring occurred until the site was considered safe/secure to the public.

We also participated in the five meetings with businesses to discuss the impact of the disturbances on them and to understand what support businesses need to recover and grow their businesses.

Trading Standards also undertook visits following the disturbances to pawnbrokers and similar premises to discuss measures they have in place to avoid mistakenly receiving stolen goods and to offer advice about good practice. These visits were featured on ITV's 'London Tonight' and in the Mirror as well and the local papers. Businesses were very receptive towards these visits and had good practices in place.

All waste operational services and parks services operated as normal on the Monday after the recent disturbances that took place in Enfield on the Sunday. The only obvious exceptions were around the main centre of Enfield Town which was cordoned off through out the following Monday after the riots as a police crime scene.

The late shift street cleaning crew were advised by the police that the cordon was to be lifted at around 6pm on the Monday evening and were on standby to assist.

When the cordon was lifted the team worked with the Police to clear the town centre which was declared open again by 11.30pm on the Monday evening. This even included assisting local shopkeepers remove all debris and broken glass from their shop front to enable them to be open for business for Tuesday morning.

The roads that were missed by the refuse and recycling teams as a result of the police cordon were collected on the Tuesday morning.”

**Question 13 from Councillor Chamberlain to Councillor Taylor, Leader of the Council**

“Will the Council Leader set out what new provision of resources to protect Council and community property has been put in place since the mass attack of looters upon Enfield, as well as its cost and ongoing costs?”

**Reply from Councillor Taylor**

“The Community Safety Partnership is working with the business sector to link their commercial CCTV systems with those run by the local authority. This will allow us to have sight of incidents as soon as they arise and to direct services in a timely and appropriate manner. Similar discussions are being held with Transport for London to enable us to link the systems at Edmonton Bus Station with EPSC. These initiatives will complement the work we have already done to develop ‘retail radio’ schemes and early warning alerts for the business community.

We are also reviewing where the CCTV coverage could be enhanced, subject to further investment, and extending the number of ‘lone worker’ devices available to staff to ensure their safety whilst performing their duties around the Borough.

At the Civic Centre, additional security guards have been employed and revised car parking arrangements introduced.”

**Question 14 from Councillor Bond to Councillor Taylor, Leader of the Council**

“Given the recent commemoration of the North Atlantic convoys outside the Civic Centre in Enfield with representatives of the Russian consulate, does the Leader wish to advise the Council on any future working with the Russian Federation?”

**Reply from Councillor Taylor**

“We intend to produce a pack for schools on the support the residents gave the North Atlantic Convoy during the 2<sup>nd</sup> World War. Residents in Edmonton and Southgate sponsored 2 cruisers in this conflict and we are asking the Federation Ambassador to support this initiative and we are also looking to develop any connection with the Russian Federation that will benefit the

residents and business of Enfield. “

**Question 15 from Councillor Chamberlain to Councillor Taylor Leader of the Council**

“Will the Council Leader set out what new procedures have been put in place to protect Council Staff and how have these procedures have been implemented (ie training etc) since the mass attack of looters upon Enfield?”

**Reply from Councillor Taylor**

“The Council is proud of the way in which staff responded to the recent disturbances. While we take ensuring the health and safety of our staff very seriously the recent events were unprecedented isolated incidents which we would not expect to be repeated. In the days immediately following the incidents, staff based in the Civic Centre were advised not to remain at the office until late in the evening. However in the current financial climate and given that no two such incidents are likely to be the same, we do not consider it to be appropriate to spend council tax payer’s money on developing procedures and providing training for staff to cope in circumstances that are not expected to arise again in the foreseeable future. In the extremely unlikely event that there were to be a repetition of such events then appropriate advice and guidance would be given to staff on the day in the light of an assessment of risks posed by that specific incident .”

**Question 16 from Councillor Stafford to Councillor Taylor, Leader of the Council**

“What representations have been made to the Government about the future of Local Government funding, and specifically the issue of grant damping?”

**Reply from Councillor Taylor**

“The Council takes every opportunity to remind Central Government about the deprivation and resultant high need in the borough. The Council responded to the Local Government Finance Settlement last January expressing clearly that we believe that £15m has been taken away from Enfield through the damping mechanism at a time when the borough has sharply increasing needs. More recently, the Chief Executive discussed this issue directly in a meeting with Central Government officials.

The Government currently has consultation papers out regarding the Local Government Resource Review. The Leader and Shadow Leader have already written directly to the Secretary of State on this matter and as a result a meeting has been set up in October to allow us further opportunity to express our views. We will also reiterate that the Council should receive the full amount we are assessed as needing in both in our response to this consultation paper and any future funding papers until this matter is resolved.”

**Question 17 from Councillor Neville to Councillor Bond Cabinet Member**



### **for Environment**

“Could Councillor Bond tell the Council how many requests the Council had received from residents of Uvedale Road, Walsingham Road, Amwell Close, Park Crescent and Whitehorn Gardens, prior to commencing his first consultation last summer on extending the Enfield Town CPZ to these roads and will he please give the Council the total cost of the consultation exercise undertaken between May 2010 and the present time including staff costs as well as those of consultants?”

### **Reply from Councillor Bond**

“It was your Administration’s decision following the review of the Parking and Enforcement Plan to embark on a regular review of all CPZs to ensure that they are fit for purpose. It was this rather than requests from specific streets that triggered the review of the Enfield Town CPZ, which was prioritised due to its size, complexity and length of time since its last review.

The consultation costs of reviewing the Enfield Town CPZ breaks down as follows: £44.1k for consultants and £3.6k for LBE staff. All of the funding has come from s106 contributions assigned to the reviews of CPZs.”

### **Question 18 from Councillor Stafford to Councillor Taylor Leader of the Council**

“Senior Tory politicians have called for the policy of a 50% tax rate—introduced by Alistair Darling – to be scrapped. London mayor, Boris Johnson, said that abolition of the 50p rate would be “a signal that London is open for business ... That’s the right direction to be going in“. Does the Leader of the Council think this signals London is open for business or that Enfield will close down for business?”

### **Reply from Councillor Taylor**

“The Treasury appears to be split on the issue with George Osborne reported to be in favour of scrapping the tax by 2013 while Danny Alexander said that those who supported the right-wing policy were living in “cloud cuckoo land“. What does appear to be the case is that the consequence of cuts in public services hits the poorest hardest. Why doesn't the Chancellor stimulate demand to improve growth by investing in public services.”

### **Question 19 from Councillor Neville to Councillor Bond Cabinet Member for Environment**

“While I agree in principle with the idea of maximising road space, and therefore allowing some commuter parking within appropriate zones, can Councillor Bond explain why his scheme would allow commuter parking almost anywhere within a residents controlled parking area within the Enfield Town CPZ, and would he not agree that to do so would cause chaos for residents who under his proposals will have paid substantially increased

prices for their resident permits?”

**Reply from Councillor Bond**

“It would not as there are no proposals to include commuter parking within the Enfield Town CPZ and never have been.”

**Question 20 from Councillor Neville to Councillor Bond Cabinet Member for Environment**

- “(a) Can he explain why a significant number of consultation letters in connection with the extension of the Enfield Town CPZ were not delivered until two weeks before the closing date?
- (b) Could he explain why such consultation did not expressly deal with the issue of commuter parking so that unless residents read the statutory notice (the small print) they would not have known that their zone was also have the facility for commuter parking competing side by side with their own parking?”

**Reply from Councillor Bond**

“A small area did not receive consultation leaflets during the initial distribution but our consultants quickly rectified this. The deadline for responses was also extended to ensure residents had ample time to give us their views.

Commuter parking was not included in the consultation leaflet because there was no intention to include commuter parking within the Enfield Town CPZ.”

**Question 21 from Councillor Laban to Councillor Chris Bond, Cabinet Member for Environment**

“Does the Cabinet Member agree along with the majority of residents that the recent Enfield Town CPZ consultation was a completely unproductive exercise, wasting the time of the Environment Department and public money?”

**Reply from Councillor Bond**

“No, we followed through your administration’s policy to review the Enfield Town CPZ and we now have a clear understanding of what the majority of residents want and there is a desire from some residents to amend the current arrangements.”

**Question 22 from Councillor Neville to Councillor Bond Cabinet Member for Environment**

- “(a) Will the Cabinet member confirm that the emissions from a dual fuelled HGV refuse collection vehicle are generally lower than those from a diesel fuelled HGV refuse collection vehicle?”

- (b) Given his imposition of higher parking permit charges on residents based on vehicle emissions, will the Cabinet member confirm that his environmental credentials did not extend to investing in dual fuelled refuse collection vehicles when he recently presided over the award of a contract for 14 diesel powered HGVs?"

**Reply from Councillor Bond**

- "(a) The current dual fuel vehicles has a theoretical reduction in carbon emissions of 8%. However in practice we are finding high fuel usage and costs so carbon emissions are very similar.
- (b) I believe Councillor Neville is referring to the purchase of 12 bio diesel refuse freighters. These have much better emissions than standard vehicles. The option on purchasing 'dual fuelled gas' vehicle was considered. However these vehicles required an additional investment of £600k to save about 20 tonnes of carbon a year. I don't believe the additional carbon saving is worth the required £600k investment. Our driver training programme will save more carbon at a fraction of the cost."

**Question 23 from Councillor Neville to Councillor Bond Cabinet Member for Environment**

"Will the Cabinet member explain the rationale for changing the Council's policy on the issue of parking permits in CPZs by allowing more than one permit per household and explain how he reconciles this with the Council's "green" agenda?"

**Reply from Councillor Bond**

"The Council has always allowed more than one permit to be issued per household. If for example in one household a mother, father and children own a car each they would each be entitled to a permit. The restriction was that individuals could only get one permit. A recent change means that if an individual living in a CPZ owns more than one vehicle they can now get additional permits, all be it at a higher cost. This change will obviously make no difference to carbon emissions as only one vehicle can be driven at a time."

**Question 24 from Councillor Kaye to Councillor Orhan Cabinet Member for Children & Young People**

"Does the Cabinet Member for Children & Young People welcome the opening of Enfield's first Free School, the Woodpecker Hall Primary Academy in Edmonton, and how will she be leading the celebrations?"

**Reply from Councillor Orhan**

“I welcome many contributions and commitments towards the education of the children of this Authority. This Administration will continue to work towards excellence in education and I am very proud of the work and excellent support of all our schools including our Partner schools. I want to take this opportunity to congratulating every single Head Teacher, Teachers and all staff, including those in this Authority for working so very hard in the interest of all children, irrespective of which school they go to.”

**Question 25 from Councillor Vince to Councillor Orhan Cabinet Member for Children & Young People**

“At the a meeting of the Member Governor Forum on Monday 18th July, concerned was expressed, this was minuted, by Chairmen of Governors about the Lead Member’s lack of attendance at meetings. As this meeting is an important tool for the Lead Member to hear the views of Chairmen of Governors, how does the Cabinet member intend to hear the views and work with Chairmen of Governors?

There has also been concern expressed by others about her attendance record.

Would the Cabinet member inform the Council on her attendance at the following meetings where she has stayed for the full length of the meeting since May 2010

- 1) Member Governor Forum
- 2) Staff Forum/Joint Consultative Group
- 3) Schools Forum
- 4) The Children's Trust
- 5) Corporate Parenting”

**Reply from Councillor Orhan**

“It is not always possible, when working full-time with family commitments, to attend all of the large number of meetings due to the wide remit of my role and responsibilities across the department. I am a committed Member of the Cabinet but also one who values the skills and expertise of the Director, management and all staff of the department, and I am confident that where there are many competing meetings, Ward work and work responsibilities, on the occasions I am unable attend, the department and staff have been excellent in keeping me abreast of the key issues at my weekly meetings. I can further assure the minority side that I receive the reports, minutes and recommendations of meetings and make time to read these.

I would like to thank all those officers and partners who attend the many forums across the council, because I believe that my decisions are better informed as a result of all this work.

I continue to prioritise my visits to schools, school councils and engagement with children and young people and to listen and hear their views on a range

of matters affecting their education and their lives, and I maintain that this is an important part of my work.

Finally, may I say that, I am pleased that this question has been posed for it allows me the opportunity to say how very disappointed I am that on the occasions I have invited Members to events for young people, the minority side have either rarely attended or not at all. I think this is rather sad and shows their lack of empathy for the youth of this borough.”

**Question 26 from Councillor Laban to Councillor Goddard, Cabinet Member for Business and Regeneration**

“Please could the Cabinet Member explain why in the Meridian Water masterplan, it does not estimate the types of affordable housing that we hope to provide?”

**Reply from Councillor Goddard**

“As outlined in the document which is not an agreed masterplan (page 14), this consultation document is not intended to be a consultation on the detailed draft Masterplan itself, but instead provides an opportunity to discuss and consult on what considerations will be at the heart of the Masterplan and provided an initial concept design for the potential layout of the area, taking the Councils existing policies in to account.

This approach ensures that the community and key stakeholders have the opportunity to shape the Masterplan throughout its development and be engaged from the very beginning of the process.

The feedback from this consultation will help the Council to modify the shape and nature of the proposals, and develop a single plan for the future of the area in the form of the Meridian Water Masterplan. The Council intends to issue a draft Masterplan built around these comments and feedback for a formal consultation in early next year.

Therefore whilst the consultation document acknowledges the Council’s ongoing commitment to the development of affordable housing within Meridian Water, it will be the Masterplan itself that will provide detail on the level and nature of affordable housing within Meridian Water rather than in this concept document.

Also I am more than willing to have a discussion at the Scrutiny Panel where Councillor Laban is a member as these matters are more properly discussed rather than written replies. The matters are also discussed at at the LDF Sub-Committee where Councillor Lavender is a co-opted member.

The Meridian Water Masterplan will be adopted by the Council as a Supplementary Planning Document (SPD) rather than a Planning Brief, giving it significantly more weight in decision making than would be offered by a Planning Brief.

LDF Core Policy 3 – Affordable Housing of the Councils adopted Core Strategy sets out the Council’s approach to the level of affordable/social housing within the Borough, including in Meridian Water. The Council will look to provide a target of 40% affordable housing units in any new development, and of that percentage, 70% would be social rented accommodation and 30% would be intermediate provision in line with the Mayor’s London Plan targets and National Planning Policy guidance.

The land owner of Meridian Water is not the Council therefore as with any development, any eligible housing provider or RSL would be able to work with private developers to deliver the affordable housing on their sites. The Council will play an active role in these discussions to ensure the highest quality of housing is achieved for our communities, however providing these standards are achieved the final decision on who would be invited to provide these affordable homes would lie with the developer with the approval of the Council.

In relation to the generation of energy from the waterway, you may be aware that the generation of electricity from waterways is based around having sufficient flow and speed to turn a turbine at the required speed to generate electricity. Unfortunately modelling undertaken by the Environment Agency shows that there is not enough speed of flow or volume of water to generate electricity in this area from these waterways.

The document discusses access to green space in the “Open space and play” section (Page 9) setting out the intention to create new green space and play areas throughout the development site to create a “broad range” of different spaces in a wide variety of locations, particularly linked to areas of residential development.

In respect of the area of green space identified in Councillor Laban’s question it is currently an area of existing Green Belt land inaccessible to the public and the Council is working closely with the Lee Valley Park Authority and Thames Water (the site owners) through the Masterplan process to reopen this area as an integrated part of the Lee Valley Park. This existing open space would be in addition to new green space created within the Meridian Water proposals, helping to create a variety of open spaces in a number of locations across the development area.”

**Question 27 from Councillor Laban to Councillor Goddard, Cabinet Member for Business and Regeneration**

“Please would the Cabinet member say what percentage of social housing (broken down by rent and shared ownership) he is intending to specify in the planning brief for Meridian Water and will Enfield Homes be invited to provide it?”

**Reply from Councillor Goddard**

Please refer to the response provided for Question 26.

**Question 28 from Councillor Laban to Councillor Goddard, Cabinet Member for Business and Regeneration**

“Please could the Cabinet Member explain why in the Meridian Water masterplan, the sustainability section does not mention anything about using water as a means of creating sustainable energy since the area is on top of a river?”

**Reply from Councillor Goddard**

Please refer to the response provided for Question 26.

**Question 29 from Councillor Laban to Councillor Goddard, Cabinet Member for Business and Regeneration**

“Please could the Cabinet Member explain why in the Meridian Water masterplan the intended green space is not near the residential area when in the London Plan it stipulates that any residential build that is intended to attract families must have play space?”

**Reply from Councillor Goddard**

Please refer to the response provided for Question 26.

**Question 30 from Councillor Laban to Councillor Goddard, Cabinet Member for Business and Regeneration**

“Please could the Cabinet Member assure the Council that the mistakes made by the previous Labour administration at Enfield Island Village with regard to community facilities and youth centres will not be replicated at Meridian Water, Ponders End and Ladderswood Estate.”

**Reply from Councillor Goddard**

“I am sure we could point to examples throughout this Council’s history where, with hindsight, area development should have been more comprehensive.

In opposition, the Labour Group supported such an approach, therefore the plans for the areas listed in the question and any major development will address the social economic needs that make a neighbourhood (including Community and youth facilities). In short the Council has my assurance and I thank Councillor Laban for the opportunity to make our approach clear.”

**Question 31 from Councillor Laban to Councillor Bond, Cabinet Member for Environment**

“What action has the Cabinet Member taken to ensure the continuous green algae currently in the New River is finally removed?”

**Reply from Councillor Bond**

“The problem with New River Loop and many water courses in Enfield and the UK is: - Common Duckweed, *Lemna minor*.

The parks team (assisted by volunteers) spent over 200 hours recently cleaning by hand the New River Loop of this invasive weed.

This particular weed has been a problem in our waterways and ponds for some years.

The parks team have referenced a report from the University of Liverpool regarding the use of an herbicide to reduce this weed in the future but need to be clear that it is appropriate and its use authorised by the Environment Agency.

It is a costly and labour intensive programme of works to remove this by hand.”

**Question 32 from Councillor Laban to Councillor Bond, Cabinet Member for Environment**

“Please could the Cabinet Member explain why Gentlemen's Row in my ward is being considered for wheeled bins when he personally confirmed at area forum that homes in Conservation Areas would not receive them?”

**Reply from Councillor Bond**

“Nice try. What I did say was that I would visit the area which I have done. No decision has been made yet.”

**Question 33 from Councillor Chamberlain to Councillor Bond, Cabinet Member for Environment**

“Will the Cabinet Member for Environment set out what changes to the allocation of street sweeping staffing and resources have been made since May 2010?”

**Reply from Councillor Bond**

“There have been no reductions in front line service however in June 2010 lone worker schedules for handbarrow operatives were merged into Tidy Teams enabling staff to work together to achieve cleansing targets rather than as individuals. A total of 5 Tidy Teams working in the Hertford Road and Fore Street corridor have contributed to an improvement in productivity and standards of cleanliness. We will continue this process into Edmonton and Edmonton Green wards reflecting areas of greatest need.

We have rescheduled the flytip teams to focus on areas of most activity.



The weed spray programme was brought in-house over the last month in view of problems with performance although there will be a lead in period before the new working arrangements will show an improvement for residents.

18 new vehicles have been procured to support the residential cleaning teams and a further £225k will be spend this year on new mechanical sweepers. The 18 new vehicles are specially adapted to support the mechanical sweepers and ensure that teams work more closely and effectively together as well as reduce the impacts on the environment (water and fuel usage). This process of integrated working will continue with changes to residential cleansing teams over the next few months.”

**Question 34 from Councillor Chamberlain to Councillor Bond, Cabinet Member for Environment**

“Will the Cabinet Member set out on a ward by ward basis, with description, the traffic schemes under consideration or planned to be implemented in 2011/12, along with details of the proposal.”

**Reply from Councillor Bond**

“The current traffic scheme programme is laid out in the report “Local Implementation Plan Programme 2011/12 – Amendments to Proposed Traffic Schemes” which I approved in June.”

**Question 35 from Councillor Chamberlain to Councillor Bond, Cabinet Member for Environment**

“Will the Cabinet Member implement measures to reduce the impact of displaced parking in areas adjacent to CPZs, now or in the next financial year, following consultation and where there is resident support to do so? What are his views on the free provision of measures such as white line markings for driveways and restrictions to improve sight lines and vehicle turning, as well as restrictive markings opposite driveways where roads are narrow and parking opposite impedes access and exit?”

**Reply from Councillor Bond**

“Where residents demonstrate clear support in an area for parking measures we will investigate and implement where needed. The Council already has powers to enforce obstruction of driveways and uses these when residents request us to do so. If residents would like a white line marking we will provide this but for a charge. We would not consider the introduction of parking restrictions to accommodate individual private driveways as this would remove large amounts of parking for all road users including local residents.”

**Question 36 from Councillor Chamberlain to Councillor Bond, Cabinet Member for Environment**

“Will the Cabinet Member for Environment authorise the review of parking in Queen Annes Gardens, ahead of any wider review? It is an area adjacent to the Bush Hill Park CPZ where such measures mentioned in an earlier question on CPZs could be piloted, subject to resident support.”

**Reply from Councillor Bond**

“If residents in and around Queen Annes Gate demonstrate clear support for a controlled parking zone, say by submitting a petition signed by the majority of local residents, then we will investigate, carry out statutory consultation and implement.”

**Question 37 from Councillor Chamberlain to Councillor Bond, Cabinet Member for Environment**

“Will the Cabinet Member for Environment instruct officers to conduct a review of traffic speeds in Bush Hill Park Ward?”

**Reply from Councillor Bond**

“The Council carries out speed surveys on roads where a specific problem has been identified. We would not waste resources doing blanket traffic speed reviews across an area.”

**Question 38 from Councillor Chamberlain to Councillor Bond, Cabinet Member for Environment**

“Will the Cabinet Member confirm that he is not in favour of any proposal to implement further bus lanes in any road leading to any major shopping area in the borough, including Enfield Town?”

**Reply from Councillor Bond**

“There are no proposals to implement further bus lanes in Enfield at present. However if in the future, after weighing up all the benefits and disbenefits, a proposed bus lane is shown to provide an overall benefit I will consider its introduction.”

**Question 39 from Councillor Chamberlain to Councillor Stafford, Cabinet Member for Finance and Property**

“Will the Cabinet Member set out what bodies or organisations have received new grants or such indirect financial support as free or lower building rent since May 2010?”

**Reply from Councillor Stafford**

“Since May 2010 there has been no change to the way that premises forming the Council's "investment portfolio" are managed. As a general principle all properties are let at market rental value.

The Council supports its tenants in many ways and seeks, in all cases, to adopt a supportive, but fair approach to all tenants. Since the onset of the recession, it has introduced additional help and aims to work with tenants to mutual advantage. Examples of this help include:

- Agreed stepped rental increases;
- Agreed, at lease renewal, annual rolling break clauses, in the tenants' favour only, upon 6 months prior written notice;
- Agreed to widen the user clause where there is no conflict with other nearby users;
- Agreed to tenants paying rent by monthly direct debit, rather than quarterly in advance;
- Agreed repayment plans, to spread back rent, in some cases over a 2 year period;
- Agreed to use part of tenants' rent deposit to pay off arrears whilst remaining in occupation;
- Agreed some rent free periods on new lettings."

**Question 40 from Councillor Smith to Councillor Oyken, Cabinet Member for Housing**

"Will the Cabinet Member state what the Council's policy is with regard to Council Housing tenants that are convicted of any crime related to the recent riots being evicted from Council housing in Enfield?"

**Reply from Councillor Oyken**

"The Council will seek to take the firmest possible action allowed against people involved in recent violent disturbances and would urge the courts to do the same."

**Question 41 from Councillor Chamberlain to Councillor Bond, Cabinet Member for Environment**

"Will the Cabinet Member for the Environment confirm if there have there been any discussions between the Council and Network Rail since May 2010 regarding the level crossing at Lincoln Road, and if so what is the nature of the discussion and does it include automation or a change in hours of operation?"

**Reply from Councillor Bond**

"No such discussions have taken place with Network Rail."

**Question 42 from Councillor Chamberlain to Councillor Bond, Cabinet Member for Environment**

"Will the Cabinet Member for the Environment confirm if there have been any

discussions with Network Rail regarding the service level provided to residents on the Enfield Town line, including longer coaches and the need for more a frequent service?”

**Reply from Councillor Bond**

“Network Rail is responsible from the provision of track and other infrastructure rather than the frequency of service, which is the responsibility of the franchise operator – National Express East Anglia until February 2012.

Longer eight car coaches are being rolled out by NXEA and should be the norm on most services by the time that the new timetable is introduced in December 2011, providing a welcome improvement in terms of capacity.

Unfortunately, the Government has decided to offer a short-term, ‘caretaker’ franchise from February 2012 until only July 2014. We have met with each of the three short-listed franchise bidders to make clear the Council’s priorities, which include improvements to and from Enfield Town, particularly in the off-peak. We will also seek an early meeting with the newly appointed train operator when the decision is announced later in the year. However, the fact that the franchise only runs until July 2014 means that there is limited incentive for the incoming operator to provide new services in the short term.

Since May 2010 the Council has continually pushed for unified rail services on all lines to support regeneration proposals.”

**Question 43 from Councillor Waterhouse to Councillor Bond, Cabinet Member for Environment**

“Does he agree that Civil Enforcement Officers that use mopeds to carry out their duties should hold more than just provisional licences?”

**Reply from Councillor Bond**

“Scooter riders only need a provisional motorcycle licence for driving mopeds under 50cc as long as they have completed Compulsory Basic Training (CBT) All NSL moped riders undergo this training.

I am sure Councillor Waterhouse would not wish to place further barriers in the way of employment opportunities.”

**Question 44 from Councillor Waterhouse to Councillor Bond, Cabinet Member for Environment**

“(a) What is the Council’s policy with regard to marking out parking bays in front of dropped kerbs?

(b) How many such bays exist?

(c) What plans does the Council have to remove them?”

**Reply from Councillor Bond**

“In line with best practice, I would not normally mark parking bays across dropped kerbs as this provides conflicting information to motorists. In particular, such markings make it impossible to enforce in the event that a motorist parks across someone else’s driveway and blocks them in. However, such a situation exists in Winchmore Hill following a decision made by the previous administration and I am currently looking into this with officers as part of the on-going review.”

**Question 45 from Councillor Waterhouse to Councillor Bond, Cabinet Member for Environment**

“What action will the Council be taking following the traffic survey (conducted by the Council) that showed 15% of vehicles travelling northbound on Browning Road in Chase Ward were doing so in excess of 34mph?”

**Reply from Councillor Bond**

“The Council will shortly be consulting residents in this area on a proposed 20 mph zone. This will include traffic calming measures to stop speeding on Browning Road.”

**Question 46 from Councillor Hurer to Councillor Bond, Cabinet Member for Environment**

“Which groups were consulted prior to the decision on Barrowell Green car park?”

**Reply from Councillor Bond**

“I have not consulted any groups in relation to the sale of Barrowell Green Car Park as the disposal was managed by my colleague Councillor Stafford.

However there was no consultation as this would suggest that the administration was willing to consider an alternative option. Due to your governments financial restrictions this is not possible, the car park is very considerably under utilised for 5 days of the week. In the current financial climate this administration is maintaining its capital expenditure on its priorities school places and the highway improvements.”

**Question 47 from Councillor Zetter to Councillor Oyken, Cabinet Member for Housing**

“Ahead of the possible redevelopment of Shepcot House will the Cabinet Member responsible ensure that stairway and landings are regularly and thoroughly cleaned?”

**Reply from Councillor Oyken**

“The Council will be advising Enfield Homes to ensure that the cleaning of Shepcot House continues during the redevelopment of the estate.”

**Question 48 from Councillor Zetter to Councillor Charalambous, Cabinet Member for Culture, Sport and Leisure**

“Will the Cabinet Member confirm whether the council has abandoned plans to close libraries in Enfield?”

**Reply from Councillor Charalambous**

“There are no plans to close any of the libraries in the Borough. However, the Library & Museum Service is currently undergoing a Leaner Review to explore and develop strategic options for the future delivery of the service. As part of this process Residents are being urged to take part in Enfield Council’s consultation on what services should be offered in Enfield’s libraries. The consultation, which ends on Sunday 2<sup>nd</sup> October, asks for views about the range of services on offer and what should be the Council’s service priorities. Consultation documents are available at all libraries, the Dugdale Centre, selected children’s centres and leisure centres, Community House in Edmonton, John Wilkes House in Ponders End and the Enfield Civic Centre or people can find the consultation online at: [www.enfield.gov.uk/librariesconsultation](http://www.enfield.gov.uk/librariesconsultation).

All the responses will be considered before the Council formulates options for the future of the service and these options cannot be worked up until the end of the public consultation. No decisions have been made, but once we are in a position to do so these options will be presented through the Cabinet process in the usual way.”

**Question 49 from Councillor Rye to Councillor Taylor Leader of the Council**

“Does he support the Leader of his party Ed Miliband that Labour Councillors should contribute 7% of their Council Allowances to help save the Labour Party from Bankruptcy and can he confirm that no direction has been given to officers of this authority to deduct any sum at source from Labour Councillors Allowances to go straight into Labour Party Funds (as happened when Labour were last in majority on Enfield Council)?”

**Reply from Councillor Taylor**

“I am unaware of this suggestion”

**Question 50 from Councillor Neville to Councillor Taylor, Leader of the Council**

“Could he tell the Council what works have been carried out in the Labour group offices during the Christmas recess 2010-2011 and again during the

summer recess and what is the aggregate cost of the works including decoration and refurnishings?

If the reason for the works is related to the presence of asbestos in the ceiling could he also tell the Council why it has suddenly become necessary to do this work at this particular time when no such urgency existed in the previous eight years?"

### **Reply from Councillor Taylor**

"Thank you for your question.

Office works in December were intended to clean up the office and replace soiled carpet tiles and divide the general office. There are more Members working in the office than in the previous Administration and they need space to work and to meet officers and residents. Several Members work full time in the office.

To keep costs low, temporary screening has been used to create a workspace for meeting residents and dealing with administrative matters.

A second improvement required was to reduce noise between the general office space and the Leader's office. Discussions of confidential personnel and contractual issues were not possible because of the acoustics. However this could only be rectified effectively by creating barriers in the void above the ceiling to reduce the noise travel. When investigated it was found that the walls, doors and ceiling all contained asbestos. Broken and damaged asbestos insulating board (AIB) containing a significant amount of Amosite (Brown Asbestos) was found in the ceiling void. Amosite is recognised as more carcinogenic than Chrysotile (White Asbestos). The air conditioning system in the area also gave rise to increased concern as the ceiling void is under slight positive pressure and air is pushed through tiny perforations in the ceiling. The Council's Asbestos Team recommended the complete removal from this area of all asbestos-containing materials and associated contaminated building components.

Best practice and safety requirements meant that officers recommended complete removal of all asbestos and associated contaminated building components in the office (doors, ceiling, and walls) and replacement with modern, safe materials. This is the practice in all Council buildings where there is a risk to health. Once identified, there is no choice but to act. Not to act would be both negligent to the health of staff and visitors, and also put the Council corporately, and senior officers individually, at risk of prosecution.

This work was carried out in August, in line with Health and Safety Executive guidelines and procedures. The asbestos removal costs and reconstruction of the office were £88,000 of which asbestos related works amounted to £70,000. The £18,000 covers internal recharge of in-house design fees and partitioning, general refurbishment, electric upgrade and finishing. Obviously a large percentage of this cost is created as a consequence of the asbestos

removal.

As you will know, asbestos removal costs the Council a significant sum. The cost of asbestos removal from B Block South has cost £152,000, for example.

Prior to the work, I informed the Leader of the Opposition of the situation and he quite rightly raised issues about the state of the building. He suggested that an option to move should be considered. I concur with this as it is clear even minor works are likely to have huge 'asbestos costs' and this may inhibit business efficiency decisions. Therefore I have asked the Director of Finance, Resources and Customer Services to prepare for Cabinet an options appraisal on the future of the Civic Centre."

**Question 51 from Councillor Lamprecht to Councillor Goddard, Cabinet Member for Business and Regeneration**

"Does Councillor Goddard support the Labour administration's proposals for Southgate Town Hall?"

**Reply from Councillor Goddard**

"The proposals in the consultations have to be set in the context of the Council's broader strategies for library improvement, creating community facilities, ensuring good health (GP) centre facilities and meeting the need for housing. The economic position of the Council following the cuts to LA funding by the Government restricts our ability to devise schemes that do not recoup all costs and contribute to pressing objectives. A failure to factor this in will lead to capital/revenue reductions elsewhere. For these reasons, the proposed scheme is the best solution to ensure the retention of facilities on the site which was a manifesto promise.

It is a proposal tailored by circumstance."

**Question 52 from Councillor Lamprecht to Councillor Charalambous, Cabinet Member for Culture, Sport & Leisure**

"Does Councillor Charalambous support the Labour administration's proposals for Southgate Town Hall?"

**Reply from Councillor Charalambous**

"The proposals in the consultations have to be set in the context of the Council's broader strategies for library improvement, creating community facilities, ensuring good health (GP) centre facilities and meeting the need for housing. The economic position of the Council following the cuts to LA funding by the Government restricts our ability to devise schemes that do not recoup all costs and contribute to pressing objectives. A failure to factor this in will lead to capital/revenue reductions elsewhere. For these reasons, the proposed scheme is the best solution to ensure the retention of facilities on the site which was a manifesto promise.



It is a proposal tailored by circumstance.”

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**Use of the Council's urgency processes involving a waiver of the call in process which have taken place since 26 January 2011.**

Council is asked to note the decisions taken and the reasons for urgency.

**1. Decision: To grant a 125 year lease to the Woodpecker Hall Primary Academy**

**1.1 Reason for Urgency:**

The decision had to be taken and implemented immediately because the Department for Education could not have approved the business case for the establishment of the school until the council had taken the decision to grant the lease. The School had been due to open in September 2011 and was needed to ensure that there were enough primary schools places for Enfield pupils. It could not have waited for the call in process to elapse, as the Department for Education had needed agreement on the lease by 28 January 2011.

**2. Decision: To agree the contract for adaptations to classrooms at the Prince of Wales Primary School.**

**2.1 Reason for Urgency:**

The Report of the Director of Schools & Children's Services Report to Cabinet on the Implementation Plan of the Primary Pupil Place Strategy and development of Partner Schools had identified Enfield Lock as one of the areas of the Borough where pressure on primary pupil places was most acute.

The proposal for meeting the demand in the Enfield Lock area involved creating an additional reception class at Prince of Wales School from September 2011 and developing proposals to accommodate further pupils in future years. The building proposals and the increased intake had only recently been agreed with the School. Thirty additional reception places had been offered and accepted for September 2011.

The most feasible solution for creating the additional space required for the extra pupil intake was to undertake a series of internal adaptations as this would create a lasting legacy for the School in terms of future use. However unless the majority of this work had been completed during the summer holiday, there would have been severe disruption to the School at the start of the Autumn Term. Furthermore the School would have had no accommodation for the additional pupil intake, thus putting the Council at risk from legal challenge from parents whose children could not be educated.

The contractor required at least three weeks lead in time to mobilise the work force and order materials and components. An order therefore needed to be placed with the contractor that week to ensure that the work could start on the

first day of the school holiday (25 July). If the normal call in period had been applied, there would have been considerable risk that the contractor would have failed to deliver sufficient accommodation for the new pupil intake in September.

### **3. Decision: Housing Quarterly Electricity Contract Renewal**

#### **3.1 Reason for Urgency:**

Enfield buys electricity and other energy utilities through LASER which is the approved buying agent representing a consortium of local authorities including Enfield. Being part of this consortium enables the council to access energy at the best price, taking advantage of the bulk buying powers of a larger group.

The contract for the supply of electricity to housing sites billed on a quarterly basis was due for renewal on 1 October 2011. LASER had put together a tender for this contract and a decision on the new contract was due on 6 July 2011. Prices were received by 2pm and had needed to be signed off by 4pm that same day. This would not have left enough time to allow for clearance of the 5 day call in process, which usually follows a decision, before it can be formally implemented. Waiting for the call in period to pass, would have prevented the Council from securing electricity at the best possible price. For this reason a call in waiver was sought.

This situation occurs when dealing with other electricity and gas purchases and so a general call in waiver for future decisions on contracts for the supply of gas and electricity under the above arrangement had been agreed by the previous administration. Agreement for a continuation of this arrangement was also sought and obtained.

### **4. Decision: Cyntra Decent Homes Scheme 2011/12**

#### **4.1 Reason for Urgency**

Enfield Homes were currently members of the Cyntra Consortium which allowed them to have a direct call-off of a contractor from their framework agreement without the need to tender. This allows for a shorter pre-construction phase and, more importantly, removes the need to go through the lengthy and expensive OJEU procurement process for securing a contractor.

Enfield Homes Cyntra agreement ended on 31 July 2011. A call in waiver was sought as Enfield Homes needed to be in contract and to send a letter of acceptance to the Cyntra contractor, Apollo Ltd, to carry out £8million of decent homes works, before the agreement ended. As this had to be done by the 31 July 2011, there was no time to allow for the usual 5 day call in period to elapse.

Failure to be in contract by the 31 July 2011 would have meant that the procurement process would have had to start again using contractors from the

Council's approved list. This would have shortened the time available to spend the £8M grant money allocated from the Homes and Communities Agency Decent Homes fund, the consequence of which would have been to lose any unspent portion of the grant. Any loss of grant would not have been recoverable from the HCA. To carry out the Council's Decent Homes commitments the council would have had to have found it's own funding with consequent pressure on other budgets. This may also have impacted on the grant allocation for the following year potentially doubling the losses to Enfield.

Any loss of income would have been detrimental to the numbers of properties that would have Decent Homes works undertaken or alternatively the extent of the works to each property would have been limited. Enfield has committed itself to providing a superior 'Enfield Homes Standard' rather than the basic Decent Homes Standard, this commitment would have been compromised.

## **5. Decision: Oasis Academy Hadley: Relocation of Power Cable**

### **5.1 Reason for Urgency**

A live High Voltage power cable on the National Grid site at Ponders End had to be re-routed on the site. This varied the original contract term for vacant possession which had been agreed by Cabinet in September 2008.

The waiver allowed a legal easement to the contract to purchase the National Grid site at Ponders End. Only then was the National Grid commission UK Power Network able to re-route the cable, which took approximately 6 weeks.

Only after this work could the completion of the sale and purchase commence. This had to be completed before the building of the school commenced at the beginning of August 2011.

The project plan to get the academy open for September 2012 contained no slippage to allow for delay. It was essential that the council met the target to provide school places for young people. A delay would have meant that the academy would fail to open on time.

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